Antony Parish Council

NOTICE is hereby given that a meeting of the Antony Parish Council will be held at **Wilcove Community Hall** on **Thursday 26th November 2026 at 7pm**.

AGENDA

1. **Apologies for absence**

2. **Public forum**
   Members of the public may raise issues, ask members questions relating to Parish Council business (time allocated 15mins).

3. **Declarations of Interest relating to items on the agenda**

4. **County Councillor's report**

5. **Approval of minutes for the meeting held on 15th October 2026**

6. **Matters arising**

   a. **Playgrounds**
      To consider the purchase of a new picnic bench for the Wilcove play area

   b. **Planter in Antony**
      To consider a quote to trim back the trees and scrub around the planter.

   c. **Neighbourhood Priorities Statement**
      To discuss any updates.

7. **Policies**
   None

8. **Correspondence**
   None

9. **Planning Applications 2026/2027 to review**

Planning Applications	**2026/27**	**Validated**	**Application outcome** (from Cornwall council)
PA26/05475	Antony Woodland Gardens	05/08/2026	Approved (30/09/26)
PA26/05884	Caradon View, Antony	24/08/2026	Approved (11/09/26)

- Any additional planning applications received after 18th November 2026

10. Finance 2026/2027 (Appendix 1)

Review the financial reports in Appendix 1:

a. Payments approved/to be approved
b. Solar Community Benefit Fund
c. Asset Register
d. Bank reconciliation report
e. Management report

11. Budget for 2027-2028 financial year (Appendix 2)

To consider the proposed budget for financial year 2027/28 (see appendix 2).

12. Precept for 2027-2028 financial year

Resolve to agree the precept for financial year 2027/28

13. Lease Agreements with Antony Estates

To consider actions required for the lease agreements currently held with Antony Estates.

14. Bank Mandate Changes

To add Cllr Kevin Gilbert as an authorised signatory and remove Cllr Richard Knott.

15. Antony Bus stop

To consider the feasibility of enlarging the window for the Antony bus stop.

16. Mr Ridpath memorial seat

To discuss moving the seat from Antony Village Hall to the bus stop (east bound) and consider how to secure it in position.

17. Items to note.

a. Clerk annual leave over Christmas

18. Date of Next Parish Council Meeting.

Proposed: 21st January 2027, Antony Village Hall

NOTE – minutes for this meeting will be available on www.antony-pc.gov.uk

Toni Baker

Clerk to Antony Parish Council
Email: clerk@antony-pc.gov.uk

Appendix 1

Finance 2026/2027

a. Payments approved/to be approved

Payments Oct - Nov 2026	Cheque no	Gross	Vat	Ex vat
David Ralph	300148	£172.50		£172.50
David Ralph	300149	£212.50		£212.50
Toni Baker Clerking Nov 2026	300150	£616.00		£616.00
HMRC Employers National Insurance	300151	£21.07		£21.07
Mr L Parsons	300152	£230.00		£230.00
Total		**£1,252.07**	**£0.00**	**£1,252.07**

Payments, subject to invoice		Gross	Vat	Ex vat
Any additional invoices received in Nov/Dec/Jan				
Invoices for Grass Management				
Clerking Dec 2026 subject to invoice				
Antony play area bench repairs subject to invoice				
Antony play area grass mats				

b. Solar Community Benefit Fund report

Solar Farm Community Benefit Fund as at 18/11/2026

Antony allocation available 18/11/2026	**£2,195.95**
Wilcove allocation available 18/11/2026	**£921.60**
Total Solar fund available	**£3,117.55**

Expenditure 2026-2027	Net
Trevor Byrne - Painting of Wilcove phone box	£570.00
Antony School Association	£100.00
Total expenditure 2026/27	**£670.00**

c. Asset Register

ASSET REGISTER as at 18/11/2026

Date	Item	Purchase Value
Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground equipment (the Buzz in Antony play area)	£2,010
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins (x6)	£450
Jun-21	Replacement swing seats (Antony play area)	£367
Sep-21	Play equipment Antony (rota net climber)	£7,031
Dec-21	Dog signs	£4
Mar-22	Wilcove play equipment (obstacle course)	£5,764.00
May-22	Signs	£146
Jul-22	Defibrillators x 2 (Wilcove)	£2,800
Sep-22	Signage	£11
Sep-23	Mirror replacement	£50
Sep-23	Mirror fitting	£17
Sep-23	Donation of play equipment to Antony	£1
Jan-24	Wilcove planters	£246.00
May-24	Noticeboards	£2,032.00
Oct-24	Noticeboard (Antony)	£1,016.00
Mar-25	ASUS Laptop & bag (for new clerk)	£344.98
Jul-25	USB Flash drive (for laptop back up)	£6.94
Feb-26	Wilcove play equipment (swing)	£4,524.00
Mar-26	Defibrillators x 2 (Wilcove) + cabinets	£2,010.00
	TOTAL	**£55,081**

d. Bank reconciliation report

Date on bank statement	BANK RECONCILIATION 2026/27	CHEQUE	Payments Dr	Receipts Cr	Total funds
	Adjusted bank accounts 31/3/2026				£13,575.15
	Uncleared from 2025/2026				
08/04/2026	HMRC Employers National Insurance	300099	£17.07		-£17.07
	Start of 2026/2027				**£13,575.15**
09/04/2026	Cornwall Council (Precept)			£9,500.00	£23,075.15
13/04/2026	HMRC VAT refund			£758.22	£23,833.37
05/05/2026	Lynher Valley Partnership - Children's play area rent	300100	£35.00		£23,798.37
05/05/2026	Lynher Valley Partnership - Wilcove moorings & foreshore rent	300101	£441.00		£23,357.37
05/05/2026	Lynher Valley Partnership - Antony Bus Shelter rent	300102	£25.00		£23,332.37
23/04/2026	David Ralph (DR Grounds) - Grass cutting	300103	£545.00		£22,787.37
30/04/2026	CALC Subscription	300104	£344.87		£22,442.50
27/04/2026	Linda Coles (Internal Audit)	300105	£195.00		£22,247.50
06/05/2026	HMRC Employers National Insurance	300106	£18.37		£22,229.13
28/04/2026	Toni Baker Clerking April 2026	300107	£690.69		£21,538.44
30/04/2026	Bank service charge (30/04/26)		£7.00		£21,531.44
15/05/2026	David Ralph	300108	£385.00		£21,146.44
22/05/2026	The Play Inspection Company	300109	£660.00		£20,486.44
20/05/2026	Western Web	300110	£54.00		£20,432.44
07/07/2026	Wilcove Community Association - Hall Rent Sept '25 - May '26	300111	£80.00		£20,352.44
28/06/2026	Toni Baker Clerking May 2026	300112	£618.61		£19,733.83
31/05/2026	Bank service charge (31/05/26)		£7.00		£19,726.83
01/06/2026	HMRC Employers National Insurance	300113	£18.37		£19,708.46
23/06/2026	David Ralph	300114	£345.00		£19,363.46
12/06/2026	London Hearts	300115	£82.80		£19,280.66
30/06/2026	Bank service charge (30/06/26)		£7.00		£19,273.66
30/06/2026	Bank interest			£5.03	£19,278.69
02/07/2026	Mr L Parsons	300116	£220.00		£19,058.69
02/07/2026	Mr L Parsons	300116	£190.00		£18,868.69
06/07/2026	Trevor Byrne - Painting of Wilcove phone box	300117	£570.00		£18,298.69
Cancelled	Toni Baker Clerking June 2026 (cheque cancelled)	300118	£0.00		£18,298.69
02/07/2026	HMRC Employers National Insurance	300119	£18.37		£18,280.32
07/07/2026	David Ralph	300120	£385.00		£17,895.32
03/07/2026	Toni Baker Clerking June 2026	300121	£609.61		£17,285.71
27/07/2026	ICO subscription	300122	£52.00		£17,233.71
28/07/2026	Toni Baker Clerking July 2026	300123	£599.30		£16,634.41
28/07/2026	David Ralph	300124	£172.50		£16,461.91
21/07/2026	HMRC Employers National Insurance	300125	£18.37		£16,443.54

31/07/2026	Wilcove Gardeners Group	300126	£100.00		£16,343.54
31/07/2026	Bank service charge (31/07/26)		£7.00		£16,336.54
07/08/2026	David Ralph	300127	£200.00		£16,136.54
29/09/2026	Cornwall ALC (CALC conference)	300128	£135.00		£16,001.54
28/08/2026	Toni Baker Clerking Aug 2026	300129	£601.19		£15,400.35
31/08/2026	Bank service charge (31/08/26)		£7.00		£15,393.35
01/09/2026	HMRC Employers National Insurance	300130	£18.37		£15,374.98
07/09/2026	Cornwall Council (Precept)			£9,500.00	£24,874.98
29/09/2026	Cornwall ALC (Data Protection courses 1-3)	300131	£126.00		£24,748.98
21/09/2026	Mr L Parsons	300132	£145.00		£24,603.98
09/09/2026	Western Web	300133	£102.00		£24,501.98
06/10/2026	Cornwall Air Ambulance Trust	300134	£200.00		£24,301.98
15/09/2026	Western Web (councillor emails)	300135	£92.40		£24,209.58
19/10/2026	Mr L Parsons	300136	£555.00		£23,654.58
12/10/2026	David Ralph	300137	£292.50		£23,362.08
05/10/2026	Antony School Association	300138	£100.00		£23,262.08
29/09/2026	Toni Baker Clerking Sept 2026	300139	£713.39		£22,548.69
29/09/2026	HMRC Employers National Insurance	300140	£34.59		£22,514.10
30/09/2026	Lynher Valley Partnership - Antony Bus Shelter rent	300141	£25.00		£22,489.10
30/09/2026	Bank service charge (30/09/26)		£7.00		£22,482.10
30/09/2026	Bank interest			£5.11	£22,487.21
13/10/2026	Wilcove Moorings Association			£491.00	£22,978.21
	Mr L Parsons	300142	£70.00		£22,908.21
28/10/2026	David Ralph	300143	£172.50		£22,735.71
27/10/2026	Lynher Valley Partnership - Rent for Wilcove play area	300144	£2.00		£22,733.71
27/10/2026	Toni Baker Clerking Oct 2026	300145	£666.65		£22,067.06
26/10/2026	HMRC Employers National Insurance	300146	£21.07		£22,045.99
02/11/2026	CALC - Code of conduct training (Kevin Gilbert)	300147	£30.00		£22,015.99
02/11/2026	CALC - Internal controls training (Toni Baker)	300147	£42.00		£21,973.99
31/10/2026	Bank service charge (31/10/26)		£7.00		£21,966.99
	David Ralph	300148	£172.50		£21,794.49
	David Ralph	300149	£212.50		£21,581.99
	Toni Baker Clerking Nov 2026	300150	£616.00		£20,965.99
	HMRC Employers National Insurance	300151	£21.07		£20,944.92
	Mr L Parsons	300152	£230.00		£20,714.92
	Total		**£13,119.59**	**£20,259.36**	

Unity 18/11/2026	**Current**	**£5,993.21**
Unity 18/11/2026	**Deposit**	**£16,043.78**
Uncleared items		**-£1,322.07**
TOTAL FUNDS AVAILABLE 18/11/2026		**£20,714.92**
Solar benefit funds available 18/11/2026		**£3,117.55**
PARISH COUNCIL FUNDS AVAILABLE 18/11/2026		**£17,597.37**

e. Management report

ANTONY PARISH COUNCIL RECEIPTS AND PAYMENTS 2026-27 as 18/11/2026 Including Solar Community Benefit Fund	Budget 2026/27	Actual 2026/27
RECEIPTS	**£**	**£**
Brought Forward	£13,575	£13,575
Precept	£19,000	£19,000
Wilcove Moorings	£491	£491
Grants	£0	£0
Ict donation	£0	£0
VAT refund	£500	£758
Solar Benefit fund	£3,083	£0
Donations	£0	£0
Bank Interest	£50	£10
TOTAL RECEIPTS	**£23,124**	**£20,259**

PAYMENTS	**£**	**£**
Open Spaces		
Playgrounds / noticeboard	£2,000	£550
Antony & Wilcove Grass control/plants	£4,300	£4,393
Bus shelter rent	£50	£50
Children's Play area rent	£37	£37
Wilcove Moorings	£441	£441
Misc/ Signs/ Wilcove pump	£750	£14
Defibrillators	£3,000	£69
General Administration		
Salaries	£6,500	£4,629
Training/ Subscriptions	£500	£622
Website / Ict equipment/software	£250	£293
Audit fee	£200	£195
Election/ reserves	£0	£0
Insurance	£536	£0
Clerking exp	£725	£602
Hall Rent	£250	£80
Donations/Community funding		
Chairmans fund	£100	£0
Section 137	£500	£200
Solar benefit fund	£3,083	£670
Village celebrations	£100	£0
VAT		
VAT	£1,000	£276

TOTAL PAYMENTS	**£24,322**	**£13,120**
Surplus / Deficit	**-£1,198**	**£7,140**
Earmarked funds		**£1,894**
Carry forward	**£12,377**	**£18,821**

Reserves to be maintained:	£
6 months clerk salary/ 6 months half pay.	£5,100
Maintenance emergency	£1,000
Mid-term election	£5,000
Total	**£11,100**

Earmarked funds	Total value	Spent so far	Unspent	Source
£400 Antony flag pole (agreed 05/03/26)	£400	£0	£400	Solar fund
£400 Wilcove flag pole (agreed 15/10/26)	£400	£0	£400	Solar fund
£1000 Phone box	£1,000	£570	£430	Solar fund
£1340.87 to be returned to HMRC VAT refund	£1,341	£677	£664	General funds
Total	**£3,141**	**£1,247**	**£1,894**	

Toni Baker - Responsible Financial Officer

Appendix 2 - Budget for financial year 2027/2028

ANTONY PARISH COUNCIL RECEIPTS AND PAYMENTS 2026-27 as 18/11/2026 Including Solar Community Benefit Fund	Budget 2026/27	Actual 2026/27		Draft Budget 2027/28	
RECEIPTS	**£**	**£**		**£**	**Comments for budget 27/28**
Brought Forward	£13,575	£13,575		£12,377	Carried forward from 26/27 anticipated final balance
Precept	£19,000	£19,000		£19,000	No change
Wilcove Moorings	£491	£491		£491	No change
Grants	£0	£0		£0	No change
Ict donation	£0	£0		£0	No change
VAT refund	£500	£758		£500	No change
Solar Benefit fund	£3,083	£0		£3,083	No change
Donations	£0	£0		£0	No change
Bank Interest	£50	£10		£50	No change
TOTAL RECEIPTS	**£23,124**	**£20,259**		**£23,124**	
PAYMENTS	**£**	**£**		**£**	
Open Spaces					
Playgrounds / noticeboard	£2,000	£550		£2,000	No change
Antony & Wilcove Grass control/plants	£4,300	£4,393		£4,300	No change
Bus shelter rent	£50	£50		£50	No change
Children's Play area rent	£37	£37		£37	No change
Wilcove Moorings	£441	£441		£441	No change
Misc/ Signs/ Wilcove pump	£750	£14		£750	No change
Defibrillators	£3,000	£69		£65	Covers the replacement of one set of pads with emergency kit
General Administration					
Salaries	£6,500	£4,629		£7,000	Increased from £6500 to £7000 to account for pay increases
Training/ Subscriptions	£500	£622		£600	Increased from £500 to £600
Website / Ict equipment/software	£250	£293		£300	Increased from £250 to £300
Audit fee	£200	£195		£200	No change
Election/ reserves	£0	£0		£0	No change

Insurance	£536	£0		£536	No change
Clerking exp	£725	£602		£725	No change
Hall Rent	£250	£80		£250	No change
Donations/Community funding					
Chairmans fund	£100	£0		£100	No change
Section 137	£500	£200		£500	No change
Solar benefit fund	£3,083	£670		£3,083	No change
Village celebrations	£100	£0		£100	No change
VAT					
VAT	£1,000	£276		£500	Set to £500 to match VAT in income line above

TOTAL PAYMENTS	**£24,322**	**£13,120**		**£21,537**
Surplus / Deficit	**-£1,198**	**£7,140**		**£1,587**
Earmarked funds		**£1,894**		**£1,894**
Carry forward	**£12,377**	**£18,821**		**£12,070**

Reserves to be maintained:	**£**
6 months clerk salary/ 6 months half pay.	£5,100
Maintenance emergency	£1,000
Mid-term election	£5,000
Total	**£11,100**

Earmarked funds	**Total value**	**Spent so far**	**Unspent**	**Source**
£400 Antony flag pole (agreed 05/03/26)	£400	£0	£400	Solar fund
£400 Wilcove flag pole (agreed 15/10/26)	£400	£0	£400	Solar fund
£1000 Phone box	£1,000	£570	£430	Solar fund
£1340.87 to be returned to HMRC VAT refund	£1,341	£677	£664	General funds
Total	**£3,141**	**£1,247**	**£1,894**	

Clerk's budget notes/recommendations for 27/28

- A few minor adjustments have been made to the itemised budget lines, as detailed above.
- Anticipated income is £23,124. Anticipated expenditure is £21537 with a surplus of £1,587.
- There is £1,894 in earmarked funds.
- This leaves projected reserves of £12,070 which marginally exceeds the £11,100 minimum by £970
- It is my recommendation that the precept remains unchanged.

Toni Baker - Responsible Financial Officer