

Antony Parish Council

**Minutes of the Ordinary Parish Council Meeting held at
Antony Village Hall on Thursday 16th July 2026 at 7pm.**

MINUTES

Present: Cllr John Murray (Vice-Chairman)
Cllr Diana Coward
Cllr Paddy Knott
Cllr Tony Lobb

In Attendance: Toni Baker (Clerk and RFO), Cllr Kate Ewert and two members of the public.

Cllr Murray opened the meeting at 7.00pm

34.26 Apologies for absence
Cllr Peter Bulmer sent his apologies.

35.26 Councillor Remembrance
Cllr Murray led a moment to remember Councillor Richard Knott, acknowledging his service, contribution and commitment to the community. Cllr Murray read lines from 'Remember Me' by Anthony Dowson.

36.26 Public Forum
Tara Watkins advised she is a social prescriber for several surgeries in the area. She spoke of the scope of her role supporting the community with non medical needs. She offered to come to another council meeting in a formal capacity to discuss issues she is aware of in the parish. The Parish Council agreed this would be of benefit.

37.26 Declarations of Interest relating to items on the agenda
None declared.

Cllr Ewert arrived 7.24pm

38.26 County Councillor's report
Cllr Kate Ewert advised the Cornwall Local Plan and the Neighbourhood Development Plan expire in 2030 and expressed the significance of the Neighbourhood Priorities Statement (NPS). The NPS gives an opportunity to

describe how we want the parish to look in the future. She reminded the council there is a meeting on Monday 20th July to discuss the approach to the NPS with the surrounding parishes. Cllr Murray agreed to attend the meeting.

Cllr Ewert advised that the Community Highways Improvement Program have deferred decisions until August due to the number of applications requiring full consideration.

Cllr Ewert also reminded the council that the Classic Car show takes place at Mount Edgcumbe on Sunday 2nd August and therefore the surrounding roads will be busier than usual.

Cllr P Knott raised an issue with the Permissive Footpath advising that many trees have been removed following ash die back and this has resulted in an overgrowth of brambles. Cllr P Knott advised the cost of maintaining a clear path is prohibitively expensive.

Cllr P Knott also raised an issue with Wilcove Lane (aka the back lane), which is a public right of way (PROW) becoming overgrown. In the past tractors used to keep the overgrowth under control. It is understood that this path is the responsibility of Antony Estates. Cllr Murray to take some photos and Cllr Ewert to follow this up.

Cllr Lobb raised an issue with the buses. He advised that City Bus drivers have been told not to stop at the Antony bus stop. Cllr Ewert will investigate this.

Cllr Ewert left the meeting at 7.44pm

39.26 Approval of minutes for the meeting held on 14th May 2026

The Council resolved that the minutes of the previous meeting held on 14th May 2026 are an accurate record. Proposed: Cllr Coward, Seconded: Cllr P Knott.

40.26 Matters Arising

a. Playgrounds

Cllr Lobb noted that the Antony play area inspection report flagged that the benches are not cemented into the ground. Cllr Lobb advised that park users like to be able to move them in and out of the sun as required. The risks of accidents from non-fixed benches was discussed and the council agreed little risk was posed and there was greater benefit from leaving the benches mobile. Clerk to update the play area risk assessment as appropriate.

Cllr Lobb raised the problem of eroded areas under the swings where feet scuff the ground creating a dip. Cllr Lobb will fill in the dip with soil and mats are to be purchased to prevent this occurring again. Proposed: Cllr Murray, Seconded: Cllr Coward.

b. Public Consultation

A total of seven responses have been received so far. The survey will continue to run as all feedback is valuable and will contribute to future funding applications.

c. Neighbourhood Priorities Statement (NPS)

This was discussed with Cllr Ewert, see minute 38.26.

41.26 Policies

The council reviewed and approved the following policies. Proposed: Cllr Murray, Seconder: Cllr P Knott.

- a. Safeguarding Policy
- b. Play Area Risk Assessment
- c. Co-option policy

42.26 Correspondence

a. Dowr Glan Campaign and the response from South West Water

The council noted the correspondence received from both Dowr Glan and South West Water and agreed they needed more time to consider the implications. Deferred to next meeting.

b. Letter requesting support for Destination Organisation

The council considered the request and resolved not to support the funding request.

c. Invitation to the Cornwall Local Councils Conference 2026 at Wadebridge on the 6th October

The council considered attendance at the conference. Cllr Murray stated interest in attending. It was resolved that any councillor who wished to attend should confirm with the clerk who would book the tickets.

43.26 Finance 2026/2027 (Appendix 1)

The council reviewed and resolved to unanimously approve the following reports:

- a Payments approved/to be approved**
- b Solar Community benefit fund**
- c Asset Register**
- d Bank reconciliation report**
- e Management report**

44.26 Planning Applications 2026/2027

The council noted no new planning applications have been made.

Planning Applications	2025/26	Validated	Application outcome (from Cornwall council)

- Any additional planning applications received after 8th July 2026

45.26 Funding request from the Antony School Association (ASA)

The council considered the funding request and resolved to donate £100 from the Solar benefit fund (£50 from the Antony allocation and £50 from the Wilcove allocation). Proposed: Cllr Coward, Seconded: Cllr Lobb

46.26 Issue of dog fouling in the Antony Village car park

The council discussed the dog fouling problem and possible solutions. The council asked if the installation of a dog waste bin would be possible. Clerk to investigate cost of a bin.

47.26 MOD tree removal activities

Deferred to next meeting.

48.26 Wilcove Gardeners' Group request for £100 towards the village planters

The council considered this request and resolved to approve it. Proposed by Cllr Coward, Seconded by Cllr Murray.

49.26 Wilcove Permissive Footpath

Discussed under minute 38.26 above.

Cllr P Knott will look further into maintenance costs. It was discussed whether volunteers could support efforts to keep the path accessible.

50.26 HMRC milage rates for 2026/27

The council noted the increase in milage rate from 45p per mile to 55p per mile for clerk milage claims.

51.26 Training

The council considered the following training requests from the clerk and resolved to approve it. Proposed: Cllr Murray, Seconded: Cllr Coward.:

Internal Controls, 30/09/26, £35.

Data Protection Training 1, 2 and 3 August & September(3 x £35)

52.26 Councillor vacancy

The council acknowledged the vacancy following the death of Cllr Richard Knott. They agreed to follow the newly adopted Co-option policy. **Action:** Clerk to notify Election Services as per the statutory process.

53.26 Items to Note

Cllr Murray asked about the Wilcove Pump area. The wall belongs to Antony Estates but they don't have the resources to clear the area. Clerk to seek quotes for the works required to restore the pump area.

Clerk advised correspondence had been received from The Woodland Trust regarding the benches in the Antony Woodland. The benches are in a state of disrepair. Enquires to be made to establish who is responsible for the benches.

54.26 Date of next Parish Council meeting and Annual Parish Meeting

Thursday 3rd September, 7pm, Wilcove Community Hall.

Cllr Murray closed the meeting at 8:45pm

Appendix 1

Finance 2026/2027

a. Payments approved/to be approved

Payments May - June - July 2025	Cheque no	Gross	Vat	Ex vat
Toni Baker Clerking May 2026	300112	£618.61	£2.47	£616.14
HMRC Employers National Insurance	300113	£18.37		£18.37
David Ralph	300114	£345.00		£345.00
London Hearts	300115	£82.80	£13.80	£69.00
Mr L Parsons	300116	£220.00		£220.00
Mr L Parsons	300116	£190.00		£190.00
Trevor Byrne - Painting of Wilcove phone box	300117	£570.00		£570.00
Toni Baker Clerking June 2026	300121	£609.61		£609.61
HMRC Employers National Insurance	300119	£18.37		£18.37
David Ralph	300120	£385.00		£385.00
ICO subscription	300122	£52.00		£52.00
Toni Baker Clerking July 2026	300123	£599.30		£599.30
Total		£3,709.06	£16.27	£3,692.79
Payments to be approved, subject to invoice		Gross	Vat	Ex vat
Any additional invoices received in July/Aug 2026				
Invoices for Grass Control				
Clerking Aug 2026 subject to invoice				
Wilcove Gardeners' Group		£100.00		£100.00

+ David Ralph – Grass cutting for June £172.50

+ Employers National Insurance (July) £18.37

b. Solar Community Benefit Fund report as on 08/07/26

Solar Farm Community Benefit Fund as at 08/07/2026

Antony allocation available 08/07/2026	£2,245.95
Wilcove allocation available 08/07/2026	£971.60
Total Solar fund available	£3,217.55

Expenditure 2026-2027	Net
Trevor Byrne - Painting of Wilcove phone box	£570.00
Total expenditure 2026/27	£570.00

c. Asset Register as on 08/07/26

ASSET REGISTER as at 08/07/2026

Date	Item	Purchase Value
Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground equipment (the Buzz in Antony play area)	£2,010
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins (x6)	£450
Jun-21	Replacement swing seats (Antony play area)	£367
Sep-21	Play equipment Antony (rota net climber)	£7,031
Dec-21	Dog signs	£4
Mar-22	Wilcove play equipment (obstacle course)	£5,764.00
May-22	Signs	£146
Jul-22	Defibrillators x 2 (Wilcove)	£2,800
Sep-22	Signage	£11
Sep-23	Mirror replacement	£50
Sep-23	Mirror fitting	£17
Sep-23	Donation of play equipment to Antony	£1
Jan-24	Wilcove planters	£246.00
May-24	Noticeboards	£2,032.00
Oct-24	Noticeboard (Antony)	£1,016.00
Mar-25	ASUS Laptop & bag (for new clerk)	£344.98
Jul-25	USB Flash drive (for laptop back up)	£6.94
Feb-26	Wilcove play equipment (swing)	£4,524.00
Mar-26	Defibrillators x 2 (Wilcove) + cabinets	£2,010.00
	TOTAL	£55,081

d. Bank reconciliation report as on 08/07/26

Date on bank statement	BANK RECONCILIATION 2026/27	CHEQUE	Payments Dr	Receipts Cr	Total funds
	Adjusted bank accounts 31/3/2026				£13,575.15
	Uncleared from 2025/2026				
08/04/2026	HMRC Employers National Insurance	300099	£17.07		-£17.07
	Start of 2026/2027				£13,575.15
09/04/2026	Cornwall Council (Precept)			£9,500.00	£23,075.15
13/04/2026	HMRC VAT refund			£758.22	£23,833.37
05/05/2026	Lynher Valley Partnership - Childrens play area rent	300100	£35.00		£23,798.37
05/05/2026	Lynher Valley Partnership - Wilcove moorings & foreshore rent	300101	£441.00		£23,357.37
05/05/2026	Lynher Valley Partnership - Antony Bus Shelter rent	300102	£25.00		£23,332.37
23/04/2026	David Ralph (DR Grounds) - Grass cutting	300103	£545.00		£22,787.37
30/04/2026	CALC Subscription	300104	£344.87		£22,442.50
27/04/2026	Linda Coles (Internal Audit)	300105	£195.00		£22,247.50
06/05/2026	HMRC Employers National Insurance	300106	£18.37		£22,229.13
28/04/2026	Toni Baker Clerking April 2026	300107	£690.69		£21,538.44
30/04/2026	Bank service charge (30/04/26)		£7.00		£21,531.44
15/05/2026	David Ralph	300108	£385.00		£21,146.44
22/05/2026	The Play Inspection Company	300109	£660.00		£20,486.44
20/05/2026	Western Web	300110	£54.00		£20,432.44
07/07/2026	Wilcove Community Association - Hall Rent Sept '25 - May '26	300111	£80.00		£20,352.44
28/06/2026	Toni Baker Clerking May 2026	300112	£618.61		£19,733.83
31/05/2026	Bank service charge (31/05/26)		£7.00		£19,726.83
01/06/2026	HMRC Employers National Insurance	300113	£18.37		£19,708.46
23/06/2026	David Ralph	300114	£345.00		£19,363.46
12/06/2026	London Hearts	300115	£82.80		£19,280.66
30/06/2026	Bank service charge (30/06/26)		£7.00		£19,273.66
30/06/2026	Bank interest			£5.03	£19,278.69
02/07/2026	Mr L Parsons	300116	£220.00		£19,058.69
02/07/2026	Mr L Parsons	300116	£190.00		£18,868.69
06/07/2026	Trevor Byrne - Painting of Wilcove phone box	300117	£570.00		£18,298.69
Cancelled	Toni Baker Clerking June 2026 (cheque cancelled)	300118	£0.00		£18,298.69
02/07/2026	HMRC Employers National Insurance	300119	£18.37		£18,280.32
07/07/2026	David Ralph	300120	£385.00		£17,895.32
03/07/2026	Toni Baker Clerking June 2026	300121	£609.61		£17,285.71
	ICO subscription	300122	£52.00		£17,233.71
	Toni Baker Clerking July 2026	300123	£599.30		£16,634.41
Total			£7,203.99	£10,263.25	

Unity 08/07/2026	Current	£16,247.04
Unity 08/07/2026	Deposit	£1,038.67
Uncleared items		-£651.30
TOTAL FUNDS AVAILABLE 08/07/2026		£16,634.41
Solar benefit funds available 08/07/2026		£3,217.55
PARISH COUNCIL FUNDS AVAILABLE 08/07/2026		£13,416.86

e. Management report as on 08/07/26

ANTONY PARISH COUNCIL		
RECEIPTS AND PAYMENTS 2026-27 as 08/07/2026		
Including Solar Community Benefit Fund		
	Budget 2026/27	Actual 2026/27
RECEIPTS	£	£
Brought Forward	£13,575	£13,575
Precept	£19,000	£9,500
Wilcove Moorings	£491	£0
Grants	£0	£0
Ict donation	£0	£0
VAT refund	£500	£758
Solar Benefit fund	£3,083	£0
Donations	£0	£0
Bank Interest	£50	£5
TOTAL RECEIPTS	£23,124	£10,263
PAYMENTS	£	£
VAT	£1,000	£202
Playground/ noticeboard / Phone box maintenance and repairs	£2,000	£550
Salaries	£6,500	£2,213
Training/ Subscriptions	£500	£344
Antony & Wilcove Grass control/plants	£4,300	£2,070
Hall Rent	£250	£80
Bus shelter rent	£50	£25
Children's Play area rent	£35	£35
Wilcove play area rent	£2	£0
Wilcove Moorings	£441	£441
Website / Ict equipment/software	£250	£116
Chairmans fund	£100	£0
Audit fee	£200	£195
Section 137	£500	£0
Solar benefit fund	£3,083	£570
Misc/ Signs/ Wilcove pump	£750	£83
Noticeboard/ Benches	£0	£0
Village celebrations	£100	£0
Election/ reserves	£0	£0
Insurance	£536	£0
Clerking exp	£725	£280
TOTAL PAYMENTS	£23,822	£7,204
Profit/ (Loss)	-£698	£3,059
Carry forward	£12,877	£16,634

Toni Baker - Responsible Financial Officer