

Antony Parish Council

**Minutes of the Ordinary Parish Council Meeting held at
Wilcove Community Hall on Thursday 14th May 2026 at 7pm.**

MINUTES

Present: Cllr John Murray (Vice-Chairman)
Cllr Richard Knott
Cllr Diana Coward
Cllr Paddy Knott

In Attendance: Toni Baker (Clerk and RFO), Cllr Kate Ewert and one member of the public.

Cllr R Knott opened the meeting at 7.07pm

17.26 Apologies for absence

Cllr Tony Lobb and Cllr Peter Bulmer sent their apologies.

18.26 Appointment of Chair and Vice Chair of Antony Parish Council

Motion to appoint chair as Cllr Bulmer. Proposed by Cllr P Knott, Seconded by Cllr Murray. Resolved, unanimous vote in favour.

Motion to appoint vice chair as Cllr Murray. Proposed by Cllr P Knott, Seconded by Cllr Coward. Resolved, unanimous vote in favour.

19.26 Public Forum

The member of public raised an issue with the Wilcove pump. There is concern the wall surrounding the pump is collapsing; being degraded by overgrown ivy and tree roots. Action: Clerk to contact Antony Estate to understand where the responsibility of the wall lies.

The member of public also highlighted that overgrown shrubs on the corner by the postbox are causing issues when driving around that corner.

20.26 Declarations of Interest relating to items on the agenda

None declared.

21.26 County Councillor's report

Cllr Kate Ewert advised that Cornwall Council met in mid-April where it was acknowledged that insufficient consultation was carried out around the use of glyphosates. Cornwall Council will now conduct a full consultation with local councils before glyphosates are used.

Cllr Ewert reported that the Torpoint application to Highways to reduce the speed limit on the A374 to Horson was rejected.

A safety review on the A374 has been completed and there will be recommendations made to improve safety. These will include road markings to encourage bikes to slow down (a method that has proved successful in other areas of the country) and gateway signage into Antony village.

The annual Cornwall Council meeting takes place next week where a new chair will be elected.

Cllr Ewert also commented on the successful Black Prince flower festival that took place the previous weekend and on her attendance at the King's garden party.

Cllr Ewert left the meeting at 7.31pm

22.26 Minutes

There was one correction to the minutes of the previous meeting held on 16th April 2026; the venue of the meeting was Antony Village Hall not the Wilcove community Hall.

The Council resolved all other details of the minutes are an accurate record. Proposer: Cllr Coward, Seconder: Cllr R Knott.

23.26 Matters Arising

a. Playgrounds

Cllr Murray had visited the Wilcove play area and noted the following:

- The grass is beginning to grow back after damage to it caused by the swing installation and the hedge cutting machinery.
- Hedge trimmings discarded behind the fence/hedge are beginning to build up and ideally should be removed.
- The hedge on the Antony Estate side is casting shade causing the bench and table to rot. Consideration should be given to re-siting them to a sunnier position.
- The entrance gate needs attention; it should be rubbed down and preservative applied.
- The pole and fence on entry was damaged when the hedge cutting machinery accessed the park and this should be repaired. Action: Clerk to contact Antony Estates.

Cllr Murray arranged for Buds Waste to remove the debris in the Wilcove play area. The Council extend their thanks to Buds Waste for their support.

b. Public Consultation

Six responses were received to the consultation survey. The survey will continue to run as all feedback is valuable and will contribute to future funding applications.

24.26 Policies

The council reviewed and approved the following policies. Proposer: Cllr Coward, Seconder: Cllr P Knott.

- a. Model standing orders 2025
- b. Financial Regulations 2025
- c. Code of Conduct 2021
- d. Financial Risk Assessment 2026 (updated for 2026)
- e. Transparency Code for Smaller Authorities Dec 2014

25.26 Correspondence

The council noted the correspondence received from a member of public raising concerns about the incorrect mooring of a boat in Wilcove, the trailer of kayaks causing an obstruction at the junction and debris from the old swing in the Wilcove play area.

The council commented that the boat in question was waiting for the weather conditions to improve before onward travel to Cawsand. It is acknowledged that the trailer of kayaks, though parked the required distance from the corner, in accordance with the Highway code, is causing upset in the village. The debris in the play area has now been removed.

26.26 Finance 2026/2027 (Appendix 1)

The council reviewed and resolved to unanimously approve the following reports:

- a Payments approved/to be approved**
- b Solar Community benefit fund**
- c Asset Register**
- d Bank reconciliation report**
- e Management report**

27.26 Planning Applications 2026/2027

The council noted no new planning applications have been made.

Planning Applications	2025/26	Validated	Application outcome (from Cornwall council)

- Any additional planning applications received after 5th May 2026

28.26 Playground Inspection Report

Deferred to next meeting.

29.26 Neighbourhood Priorities Statement (NPS)

The council resolved to prepare a Neighbourhood Priorities Statement for Antony and Wilcove; setting out the long term vision for the parish. Proposer: Cllr R Knott, Seconder: Cllr Murray.

30.26 Application for Street Trading Consent LI26_001570 – Soph’s Coffee – Layby on B3247 opposite Tregantle Fort, Torpoint

The council noted no objections to this application.

31.26 Funding request from the Antony School Association (ASA)

Deferred to next meeting.

32.26 Items to Note

None

33.26 Date of next Parish Council meeting and Annual Parish Meeting

Thursday 25th June, 7pm, Antony Village Hall.

Cllr Murray closed the meeting at 8:37pm

Appendix 1

Finance 2026/2027

a. Payments approved/to be approved

Payments April - May 2025	Cheque no	Gross	Vat	Ex vat
HMRC Employers National Insurance	300106	£18.37		£18.37
Toni Baker Clerking Apr 2026	300107	£690.69	£14.16	£676.53
David Ralph	300108	£385.00		£385.00
The Play Inspection Company	300109	£660.00	£110.00	£550.00
Western Web	300110	£54.00	£9.00	£45.00
Total		£1,808.06	£133.16	£1,674.90
Payments to be approved, subject to invoice		Gross	Vat	Ex vat
Any additional invoices received in May/June 2026				
Clerking May & June 2026 subject to invoice				

+ Wilcove Community Association – Hall Rent for Sept '25 to May '26. £80

b. Solar Community Benefit Fund report as on 05/05/26

Solar Farm Community Benefit Fund as at 05/05/2026

Antony allocation available 05/05/2026	£2,245.95
Wilcove allocation available 05/05/2026	£1,541.60
Total Solar fund available	£3,787.55

Expenditure 2026-2027	Net
Total expenditure 2026/27	£0.00

c. Asset Register as on 05/05/26

ASSET REGISTER as at 05/05/26

Date	Item	Purchase Value
Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground equipment (the Buzz in Antony play area)	£2,010
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins (x6)	£450
Jun-21	Replacement swing seats (Antony play area)	£367
Sep-21	Play equipment Antony (rota net climber)	£7,031
Dec-21	Dog signs	£4
Mar-22	Wilcove play equipment (obstacle course)	£5,764.00
May-22	Signs	£146
Jul-22	Defibrillators x 2 (Wilcove)	£2,800
Sep-22	Signage	£11
Sep-23	Mirror replacement	£50
Sep-23	Mirror fitting	£17
Sep-23	Donation of play equipment to Antony	£1
Jan-24	Wilcove planters	£246.00
May-24	Noticeboards	£2,032.00
Oct-24	Noticeboard (Antony)	£1,016.00
Mar-25	ASUS Laptop & bag (for new clerk)	£344.98
Jul-25	USB Flash drive (for laptop back up)	£6.94
Feb-26	Wilcove play equipment (swing)	£4,524.00
Mar-26	Defibrillators x 2 (Wilcove) + cabinets	£2,010.00
	TOTAL	£55,081

d. Bank reconciliation report as on 05/05/26

Date on bank statement	BANK RECONCILIATION 2026/27	CHEQUE	Payments Dr	Receipts Cr	Total funds
	Adjusted bank accounts 31/3/2026				£13,575.15
	Uncleared from 2025/2026				
08/04/2026	HMRC Employers National Insurance	300099	£17.07		-£17.07
	Start of 2026/2027				£13,575.15
09/04/2026	Cornwall Council (Precept)			£9,500.00	£23,075.15
13/04/2026	HMRC VAT refund			£758.22	£23,833.37
05/05/2026	Lynher Valley Partnership - Childrens play area rent	300100	£35.00		£23,798.37
05/05/2026	Lynher Valley Partnership - Wilcove moorings & foreshore rent	300101	£441.00		£23,357.37
05/05/2026	Lynher Valley Partnership - Antony Bus Shelter rent	300102	£25.00		£23,332.37
23/04/2026	David Ralph (DR Grounds) - Grass cutting	300103	£545.00		£22,787.37
30/04/2026	CALC Subscription	300104	£344.87		£22,442.50
27/04/2026	Linda Coles (Internal Audit)	300105	£195.00		£22,247.50
	HMRC Employers National Insurance	300106	£18.37		£22,229.13
28/04/2026	Toni Baker Clerking April 2026	300107	£690.69		£21,538.44
30/04/2026	Bank service charge (30/04/26)		£7.00		£21,531.44
	David Ralph	300108	£385.00		£21,146.44
	The Play Inspection Company	300109	£660.00		£20,486.44
	Western Web	300110	£54.00		£20,432.44

Total	£3,400.93	£10,258.22
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Unity 05/05/2026	Current	£20,516.17
Unity 05/05/2026	Deposit	£1,033.64
Uncleared items		-£1,117.37
TOTAL FUNDS AVAILABLE 05/05/2026		£20,432.44
Solar benefit funds available 05/05/2026		£3,787.55
PARISH COUNCIL FUNDS AVAILABLE 05/05/2026		£16,644.89

e. Management report as on 05/05/26

ANTONY PARISH COUNCIL		
RECEIPTS AND PAYMENTS 2026-27 as 05/05/26		
Including Solar Community Benefit Fund		
	Budget 2026/27	Actual 2026/27
RECEIPTS	£	£
Brought Forward	£13,575	£13,575
Precept	£19,000	£9,500
Wilcove Moorings	£491	£0
Grants	£0	£0
Ict donation	£0	£0
VAT refund	£500	£758
Solar Benefit fund	£3,083	£0
Donations	£0	£0
Bank Interest	£50	£0
TOTAL RECEIPTS	£23,124	£10,258
PAYMENTS	£	£
VAT	£1,000	£186
Playground/ noticeboard / Phone box maintenance and repairs	£2,000	£550
Salaries	£6,500	£558
Training/ Subscriptions	£500	£292
Antony & Wilcove Grass control/plants	£4,300	£930
Hall Rent	£250	£0
Bus shelter rent	£50	£25
Children's Play area rent	£35	£35
Wilcove play area rent and noticeboard rent	£2	£0
Wilcove Moorings	£441	£441
Website / Ict equipment/software	£250	£116
Chairmans fund	£100	£0
Audit fee	£200	£195
Section 137	£500	£0
Solar benefit fund	£3,083	£0
Misc/ Signs/ Wilcove pump	£750	£0
Noticeboard/ Benches	£0	£0
Village celebrations	£100	£0
Election/ reserves	£0	£0
Insurance	£536	£0
Clerking exp	£725	£73
TOTAL PAYMENTS	£23,822	£3,401
Profit/ (Loss)	-£698	£6,857
Carry forward	£12,877	£20,432

Toni Baker - Responsible Financial Officer