

Antony Parish Council

**Minutes of the Ordinary Parish Council Meeting held at
Wilcove Community Hall on Thursday 5th March 2026 at 7pm.**

MINUTES

Present: Cllr Richard Knott (Chairman)
Cllr Peter Bulmer (Vice-Chairman)
Cllr Diana Coward
Cllr Paddy Knott
Cllr Tony Lobb

In Attendance: Toni Baker (Clerk and RFO) and Cllr Kate Ewert

Cllr R Knott opened the meeting at 7:03pm

101.25 Apologies
Cllr John Murray

102.25 Public Forum
No public in attendance

103.25 Declarations of Interest relating to items on the agenda
None declared.

Cllr Kate Ewert joined the meeting at 7:05pm

104.25 County Councillor's report

- Cllr Ewert informed the council that over 500 potholes are being reported every day and over 350 are being repaired each day. She encouraged the reporting of potholes as they are being dealt with. Central government have given Cornwall Council an extra £61million to tackle the pothole problem.
- Cornwall Council had their budget setting meeting last week and some unfavourable budget cuts were made such as the cutting of the mobile library. Cllr Ewert advised there is a digital library available.
- All the group leaders wrote to central government on this day, St.Piran's day, to request that Cornish, as an identity, is added to the next census (in 2031).
- Cllr Ewert advised she will be off work for a couple of months for medical reasons and has informed the clerks of who can be contacted in her absence.

- Cllr P Knott raised the issue with the Wilcove tidal road. During high tide and high winds the road collects substantial amounts of debris making it impassable at times. Cllr Ewert confirmed that any cleaning/clearing issues must be reported online to Cornwall council. The appropriate team will respond to clear the road. The link to report a road that needs cleaning is: <https://www.cornwall.gov.uk/rubbish-recycling-and-waste/litter-fly-tips-beach-and-street-cleaning/street-cleaning/>

Cllr Ewert left the meeting at 7:27pm

105.25 Minutes

The Council resolved that the minutes of the previous meeting held on 22nd January 2026 are an accurate record. Proposer: Cllr Coward, Seconder: Cllr Bulmer.

106.25 Matters Arising

a. Planter covering petrol pump in Antony

- Cllr Bulmer reported that the Land Registry had been checked and the land belongs to Cornwall Council. Cornwall Council will investigate if the original fuel tanks have been correctly decommission as no records have been found.

b. Playgrounds

- I. Receive update on new swing installation in the Wilcove play area
 - The new swing has been installed however on installation some bolts were missing. The supplier is being chased for this to be resolved.
- II. Receive update on Playground Inspection
 - The new swing will have a post installation inspection, date is being arranged.
- III. Receive update on CIL funding round 5
 - The clerk has submitted the EOI for CIL funding.
- IV. Consider public consultation for play area development
 - A public consultation will be arranged to see what the parish would like to see in the play areas (date to be determined).

c. Defibrillators

- The council reviewed the options available once the defibrillator lease expires in July 2026. It was resolved that the council would buy brand new defibrillators from London Hearts. The defibrillators are subsidised and present a long term saving for the parish council. Clerk to order the defibrillators with spare pads and arrange installation. Proposed: Cllr Lobb, Seconded: Cllr Bulmer.

d. Flagpoles

- I. Consider who the flagpole assets will belong to
 - Antony Village Hall will order their flagpole and it will belong to the village hall. Antony Parish Council will donate up to £400 for the flagpole and associated installation charges from the solar benefit fund. Proposed: Cllr Lobb, Seconded: Cllr Coward
 - The council proposed a flagpole to be installed in the Wilcove play area, following a successful planning application and it would be a parish council asset. Consideration of the purchase of a flagpole will be included in the public consultation for the play area (date to be determined).
- II. Review the quotes for 6m flagpoles for Wilcove play area and consider the applicable planning permission requirement
 - The council noted the quotes for the 6m flagpole.
- III. Review the quotes for 4.6m flagpole in Antony
 - The council noted the quotes for the 4.6m flagpole.

e. Cutting Wilcove play area hedges

- The parish council wish to thank Jeremy Oatey, Antony Estates for cutting the play area hedges.
- When the hedges were cut the ground was very soft from the rain. To prevent ground damage in the future the council will endeavour to have the hedges cut in the autumn instead of the spring.
- Some hedging on the inside of the play area needs to be trimmed further where the farm machinery couldn't reach. The parish council will ask David Ralph to tidy up the hedges where necessary; checks for nesting birds must be made before any trimming takes place.

f. Phone box

- Cllr P Knott advise the council that a volunteer will paint the inside of the phone box when the weather improves. The council could consider having the door refurbished to improve the way it closes and reduce condensation.

107.25 Policies

The parish council reviewed and approved the data map

108.25 Correspondence

None

109.25 Finance 2025/2026 (Appendix 1)

The council reviewed and resolved to unanimously approve the following reports:

- a Payments approved/to be approved
- b Solar Community benefit fund
- c Asset Register
- d Bank reconciliation report
- e Management report

95.25 Planning Applications 2025/2026

The council noted there have been no changes since the last meeting.

| Planning Applications | 2025/26 | Validated | Application outcome (from Cornwall council) |
|-----------------------|--|-----------------|--|
| PA24/02384 | Antony house stables | 10th April 2024 | Approved (23/05/25) |
| PA24/00004/NDP | Torpoint Neighbourhood Development Plan | 29th Jan 2025 | Awaiting decision |
| PA25/02077 | Pen Blyth Wolsdon Lane Antony Torpoint | 14th April 2025 | Approved (02/06/25) |
| PA25/00313 | Homeleigh, Sunwell Lane | 12th March 2025 | Refused (08/05/25) |
| PA25/03712 | Maryfield House Antony Torpoint Cornwall | 30th May 2025 | Approved (12/09/25) |
| PA25/03713 | Maryfield House Antony Torpoint Cornwall | 30th May 2025 | Approved (12/09/25) |
| PA25/06378 | Broomhill Cottage, Antony Estate | 21st Aug 2025 | Approved (05/11/25) |
| PA25/07089 | Land South West of Wolsdon House | 18th Sept 2025 | Prior approval not required (15/10/25) |

110.25 Cornwall Council Local Maintenance Partnership Invitation.

The parish council considered the grant for trimming the PROW path network. The grant would not be sufficient to cover the cost of having the trimming works carried out. Clerk to enquire with Cornwall Council if the grant can be increased.

111.25 Wacker Quay update on safety equipment

The council acknowledged the update from the Ministry of Defence and have decided to take no further action.

112.25 Boats parked on Wilcove Lane

The parish council acknowledge that the trailer of kayaks has been parked in the same spot for a long time. However they believe it is far enough from the corner so there is no action.

113.25 Defibrillator at the Carew Arms, Antony

The parish council have been advised that the defibrillator cabinet is not plugged in and is therefore experiencing condensation. There is concern that this could be detrimental to the defibrillator. Cllr Bulmer will investigate.

114.25 Consider actions to rectify leaking noticeboard

The noticeboard in Wilcove is reported as leaking. It will be checked if it is leaking rather than a build up of condensation. Clerk to investigate if it is still under warrantee before any repairs are considered.

115.25 Consider Cornwall Council's accessibility regarding the Wilcove tidal road

Cllr P Knott raised concerns over the tidal road. This was discussed with Cllr Ewert and minuted above (104.25)

116.25 Items to Note

Clerk advised that the memorial plaque for two residents of Wilcove has been received and will be installed in due course.

117.25 Date of next Parish Council meeting

Thursday 16th April 2026, 7pm, Antony Village Hall

Date of Parish Council meeting with Annual Parish meeting

Thursday 21st May, 7pm, Wilcove Community Hall.

Cllr R Knott closed the meeting at 8:34pm

Appendix 1

Finance 2025/2026

a. Payments approved/to be approved

| Payments approved Jan - Feb 2025 | Cheque no | Gross | Vat | Ex vat |
|---|-----------|------------------|----------------|------------------|
| Home Front Ltd (Wilcove play area swing - 75%, deposit) | 300092 | £3,393.00 | £565.50 | £2,827.50 |
| Home Front Ltd (Wilcove play area swing - 25%, final balance) | 300093 | £1,131.00 | £188.50 | £942.50 |
| Toni Baker Clerking Feb 2026 | 300094 | £630.79 | £4.22 | £626.57 |
| HMRC Employers National Insurance | 300095 | £17.07 | | £17.07 |
| David Ralph (DR Grounds) - Grass cutting | 300096 | £212.50 | | £212.50 |
| | | | | |
| | | | | |
| Total | | £5,384.36 | £758.22 | £4,626.14 |

| Payments to be approved, subject to invoice | | Gross | Vat | Ex vat |
|--|--|--------|--------|--------|
| Any additional invoices received in Mar/Apr 2026 | | | | |
| Clerking Mar & Apr 2025 subject to invoice | | | | |
| Microsoft subscription (due March) | | £84.99 | £14.17 | £70.82 |
| | | | | |

As minuted above the following purchases have been approved:

- 2 x Defibrillators with spare pads from London Hearts
- Up to £400 donation to Antony Village Hall for a flagpole
- Additional hedge trimming in the Wilcove play area by David Ralph

b. Solar Community Benefit Fund

Solar Farm Community Benefit Fund as at 26/02/2026

| | |
|---|------------------|
| Antony allocation available 26/02/2026 | £2,245.95 |
| Wilcove allocation available 26/02/2026 | £1,541.60 |
| Total Solar fund available | £3,787.55 |

| Expenditure 2025-2026 | Net |
|----------------------------------|------------------|
| Antony Village Hall - donation | £500.00 |
| Wilcove playground swings | £1,474.75 |
| | |
| Total expenditure 2025/26 | £1,974.75 |

c. Asset Register

ASSET REGISTER as at 26/02/26

| Date | Item | Purchase Value |
|---------------|---|------------------|
| Pre Apr-15 | Play equipment in Antony | £7,199 |
| Pre Apr-15 | Bus Shelter | £8,958 |
| Pre Apr-15 | Public seats | £1,780 |
| Pre Apr-15 | Play equipment in Wilcove | £6,500 |
| Pre Apr-15 | Signs | £85 |
| Pre Apr-15 | Telephone box x 2 | £2 |
| Jul-15 | Neighbourhood watch signs | £80 |
| Oct-15 | Wilcove Sign | £304 |
| May-16 | Playground equipment (the Buzz in Antony play area) | £2,010 |
| May-19 | Bench | £199 |
| Oct-20 | Bench | £1,047 |
| Nov-20 | Signs Covid | £96 |
| Dec-20 | Grit bins (x6) | £450 |
| Jun-21 | Replacement swing seats (Antony play area) | £367 |
| Sep-21 | Play equipment Antony (rota net climber) | £7,031 |
| Dec-21 | Dog signs | £4 |
| Mar-22 | Wilcove play equipment (obstacle course) | £5,764.00 |
| May-22 | Signs | £146 |
| Jul-22 | Defibrillators x 2 (Wilcove) | £2,800 |
| Sep-22 | Signage | £11 |
| Sep-23 | Mirror replacement | £50 |
| Sep-23 | Mirror fitting | £17 |
| Sep-23 | Donation of play eq to Antony | £1 |
| Jan-24 | Wilcove planters | £246.00 |
| May-24 | Noticeboards | £2,032.00 |
| Oct-24 | Noticeboard | £1,016.00 |
| Mar-25 | ASUS Laptop & bag (for new clerk) | £344.98 |
| Jul-25 | USB Flash drive (for laptop back up) | £6.94 |
| Feb-26 | Wilcove play equipment (swing) | £4,524.00 |
| | TOTAL | £53,071 |

d. Bank reconciliation report

| Date on bank statement | BANK RECONCILIATION 2025/26 | CHEQUE | Payments Dr | Receipts Cr | Total funds |
|------------------------|--|--------|-------------|-------------|-------------------|
| | Adjusted bank accounts 31/3/2025 | | | | £12,410.87 |
| | | | | | |
| | Uncleared from 2024/2025 | | | | |
| 13/05/2025 | Wilcove Community Association - VE day donation | 300036 | £200.00 | | |
| 15/04/2025 | Antony Village Hall - VE day donation | 300037 | £200.00 | | |
| 17/04/2025 | CALC - training courses (year end transparency, Minutes & Agendas) | 300038 | £132.00 | | |
| 01/04/2025 | David Ralph - DR Grounds, grass control | 300039 | £405.00 | | |
| 15/05/2025 | Peter Bulmer - reimbursement for village hall post box keys | 300040 | £12.60 | | |
| 23/04/2025 | SLCC - ILCA & Clerk's manual | 300042 | £216.90 | | |
| | | | | | |
| | Start of 2025/2026 | | | | £12,410.87 |
| 29/04/2025 | L Parsons | 300044 | £180.00 | | £12,230.87 |
| | CALC Subscription (cheque cancelled) | 300045 | £0.00 | | £12,230.87 |
| 10/04/2025 | Lynher Valley Partnership - Antony Bus Shelter rent | 300046 | £25.00 | | £12,205.87 |
| 10/04/2025 | Lynher Valley Partnership - Children's play area rent | 300047 | £35.00 | | £12,170.87 |
| 10/04/2025 | Lynher Valley Partnership - Wilcove moorings & foreshore rent | 300048 | £441.00 | | £11,729.87 |
| 07/04/2025 | Precept | | | £8,750.00 | £20,479.87 |
| 07/05/2025 | David Ralph (DR Grounds) - Grass cutting | 300049 | £172.50 | | £20,307.37 |
| 29/04/2025 | Linda Coles - LJC Bookkeeping Services - Internal Audit | 300050 | £185.00 | | £20,122.37 |
| 29/04/2025 | Toni Baker Clerking April 2025 | 300051 | £522.47 | | £19,599.90 |
| 16/05/2025 | David Ralph (DR Grounds) - Grass cutting | 300052 | £385.00 | | £19,214.90 |
| 30/04/2025 | Bank charges (30/04/25) | | £6.00 | | £19,208.90 |
| 02/06/2025 | Play Inspection Company | 300054 | £227.88 | | £18,981.02 |
| 03/06/2025 | L Parsons | 300055 | £415.00 | | £18,566.02 |
| 03/06/2025 | Toni Baker Clerking May 2025 | 300056 | £585.26 | | £17,980.76 |
| 16/06/2025 | L Parsons | 300057 | £120.00 | | £17,860.76 |
| 16/06/2025 | David Ralph (DR Grounds) - Grass cutting | 300058 | £345.00 | | £17,515.76 |
| 31/05/2025 | Bank charges (31/05/25) | | £6.00 | | £17,509.76 |
| 24/06/2025 | CALC Subscription (cheque re-issued) | 300059 | 325.36 | | £17,184.40 |
| 04/06/2025 | Transaction stop fee (cancelling original CALC cheque) | | £8.00 | | £17,176.40 |
| 30/06/2025 | Toni Baker Clerking June 2025 | 300060 | £561.80 | | £16,614.60 |
| 09/07/2025 | David Ralph (DR Grounds) - Grass cutting | 300061 | £385.00 | | £16,229.60 |
| 30/06/2025 | Bank charges (30/06/25) | | £6.00 | | £16,223.60 |
| 30/06/2025 | Bank Interest (credit into Instant Access account) | | | £5.91 | £16,229.51 |
| 07/08/2025 | Antony Village Hall | 300062 | £500.00 | | £15,729.51 |
| 05/08/2025 | ICO registration fee | 300063 | £52.00 | | £15,677.51 |
| 29/07/2025 | Toni Baker Clerking July 2025 | 300064 | £560.91 | | £15,116.60 |
| 06/08/2025 | Enhanscapes | 300065 | £185.00 | | £14,931.60 |
| 20/08/2025 | CALC - code of conduct course (Cllr Coward) | 300066 | £33.00 | | £14,898.60 |
| 18/08/2025 | L Parsons | 300067 | £155.00 | | £14,743.60 |
| 31/07/2025 | Bank charges (31/07/25) | | £6.00 | | £14,737.60 |

| | | | | | |
|------------|--|--------|-----------|-----------|------------|
| 19/08/2025 | David Ralph (DR Grounds) - Grass cutting | 300068 | £345.00 | | £14,392.60 |
| 31/08/2025 | Bank charges (31/08/25) | | £6.00 | | £14,386.60 |
| 01/09/2025 | Toni Baker Clerking August 2025 | 300069 | £574.96 | | £13,811.64 |
| 11/09/2025 | Western Web Ltd | 300070 | £132.00 | | £13,679.64 |
| 08/09/2025 | Precept | | | £8,750.00 | £22,429.64 |
| 09/09/2025 | Cllr Coward reimbursement for weed killer | 300071 | £24.99 | | £22,404.65 |
| 13/11/2025 | Wilcove Community Hall rent | 300072 | £100.00 | | £22,304.65 |
| 02/10/2025 | David Ralph (DR Grounds) - Grass cutting | 300073 | £422.50 | | £21,882.15 |
| 29/09/2025 | Toni Baker Clerking September 2025 | 300074 | £661.04 | | £21,221.11 |
| 30/09/2025 | Lynher Valley Partnership - Antony Bus Shelter rent | 300075 | £25.00 | | £21,196.11 |
| 20/10/2025 | L Parsons | 300076 | £240.00 | | £20,956.11 |
| 13/11/2025 | Wilcove Community Hall rent | 300077 | £20.00 | | £20,936.11 |
| 27/10/2025 | David Ralph (DR Grounds) - Grass cutting | 300078 | £172.50 | | £20,763.61 |
| 30/10/2025 | Cornwall Council Election Fee | 300079 | £308.96 | | £20,454.65 |
| 30/09/2025 | Bank charges (30/09/25) | | £6.00 | | £20,448.65 |
| 30/09/2025 | Bank Interest (credit into Instant Access account) | | | £5.77 | £20,454.42 |
| 28/10/2025 | Toni Baker Clerking October 2025 (cheque cancelled) | 300080 | £0.00 | | £20,454.42 |
| 31/10/2025 | Bank charges (31/10/25) | | £6.00 | | £20,448.42 |
| 07/11/2025 | Toni Baker Clerking October 2025 | 300081 | £599.49 | | £19,848.93 |
| 20/11/2025 | David Ralph (DR Grounds) - Grass cutting | 300082 | £385.00 | | £19,463.93 |
| 05/12/2025 | Toni Baker Clerking November 2025 | 300083 | £590.63 | | £18,873.30 |
| 08/12/2025 | David Ralph (DR Grounds) - Grass cutting | 300084 | £172.50 | | £18,700.80 |
| 30/11/2025 | Bank charges (30/11/25) | | £6.00 | | £18,694.80 |
| 15/01/2026 | CALC - code of conduct course (Cllr Murray) | 300085 | £30.00 | | £18,664.80 |
| 13/01/2026 | NALC course - Beyond the precept | 300086 | £42.00 | | £18,622.80 |
| 08/01/2026 | Annual Parish Insurance Premium 2026 | 300087 | £536.00 | | £18,086.80 |
| 24/12/2025 | Toni Baker Clerking December 2025 | 300088 | £588.00 | | £17,498.80 |
| 31/12/2025 | Bank Interest (credit into Instant Access account) | | | £5.64 | £17,504.44 |
| 31/12/2026 | Bank charges (31/12/25) | | £6.00 | | £17,498.44 |
| 09/02/2026 | HMRC Employers National Insurance | 300089 | £170.67 | | £17,327.77 |
| 03/02/2026 | Antony Estates - Wilcove play area (29/09/25 - 29/09/26) | 300090 | £2.00 | | £17,325.77 |
| 27/01/2026 | Toni Baker Clerking January 2026 | 300091 | £573.33 | | £16,752.44 |
| 09/02/2026 | Home Front Ltd (Wilcove play area swing - 75% deposit) | 300092 | £3,393.00 | | £13,359.44 |
| 19/02/2026 | Wilcove Moorings Association | | | £491.00 | £13,850.44 |
| 03/02/2026 | VAT refund | | | £322.23 | £14,172.67 |
| 13/02/2026 | Home Front Ltd (Wilcove play area swing - 25%, balance) | 300093 | £1,131.00 | | £13,041.67 |
| 16/02/2026 | Solar benefit fund | | | £3,083.20 | £16,124.87 |
| | Toni Baker Clerking February 2026 | 300094 | £630.79 | | £15,494.08 |
| | HMRC Employers National Insurance | 300095 | £17.07 | | £15,477.01 |
| | David Ralph (DR Grounds) - Grass cutting | 300096 | £212.50 | | £15,264.51 |

| | | | | | |
|--------------|--|--|-------------------|-------------------|--|
| Total | | | £18,560.11 | £21,413.75 | |
|--------------|--|--|-------------------|-------------------|--|

Unity 26/02/2026

Current

£15,090.53

| | | |
|---|---------|------------|
| Unity 26/02/2026 | Deposit | £1,028.34 |
| Uncleared items | | -£860.36 |
| TOTAL FUNDS AVAILABLE 26/02/2026 | | £15,258.51 |
| Solar benefit funds available 26/02/2026 | | £3,787.55 |
| PARISH COUNCIL FUNDS AVAILABLE 26/02/2026 | | £11,470.96 |

e. Management report

ANTONY PARISH COUNCIL
RECEIPTS AND PAYMENTS 2025-26 as 26/02/26
Including Solar Community Benefit Fund

| | Budget 2025/26 | Actual 2025/26 |
|-----------------------|---------------------------|---------------------------|
| RECEIPTS | £ | £ |
| Brought Forward | £12,411 | £12,411 |
| Precept | £17,500 | £17,500 |
| Wilcove Moorings | £491 | £491 |
| Grants | £0 | £0 |
| Ict donation | £0 | £0 |
| VAT refund | £500 | £322 |
| Solar Benefit fund | £3,083 | £3,083 |
| Donations | £0 | £0 |
| Bank Interest | £50 | £17 |
| TOTAL RECEIPTS | £21,624 | £21,414 |

| PAYMENTS | £ | £ |
|---|----------------|----------------|
| VAT | £500 | £887 |
| Playground/ noticeboard / Phone box maintenance and repairs | £1,850 | £2,485 |
| Salaries | £7,320 | £6,027 |
| Training/ Subscriptions | £1,250 | £415 |
| Antony Grass control/plants | £1,600 | £2,998 |
| Wilcove Grass control/plants/waste | £2,500 | £1,130 |
| Hall Rent | £250 | £120 |
| Bus shelter rent | £50 | £50 |
| Children's Play area rent | £50 | £35 |
| Wilcove play area rent and noticeboard rent | £50 | £0 |
| Wilcove Moorings | £441 | £441 |
| Website / Ict equipment/software | £200 | £66 |
| Chairmans fund | £100 | £0 |
| Audit fee | £100 | £185 |
| Section 137 | £500 | £0 |
| Solar benefit fund | £3,083 | £1,975 |
| Misc/ Signs/ Wilcove pump | £750 | £0 |
| Noticeboard/ Benches | £0 | £185 |
| Village celebrations | £0 | £0 |
| Election/ reserves | £2,527 | £309 |
| Insurance | £780 | £536 |
| Clerking exp | £725 | £715 |
| TOTAL PAYMENTS | £24,626 | £18,558 |
| Profit/ (Loss) | -£3,002 | £2,856 |
| Carry forward | £9,409 | £15,267 |

Toni Baker - Responsible Financial Officer