

# Antony Parish Council

**Minutes of the Ordinary Parish Council Meeting held at  
Antony Village Hall on Thursday 22<sup>nd</sup> January 2026 at 7pm.**

## MINUTES

**Present:** Cllr Richard Knott (Chairman)  
Cllr Peter Bulmer (Vice-Chairman)  
Cllr John Murray  
Cllr Diana Coward  
Cllr Paddy Knott  
Cllr Tony Lobb

**In Attendance:** Toni Baker (Clerk and RFO), Cllr Kate Ewert and one member of the public.

Cllr R Knott opened the meeting at 6:59pm

**86.25 Apologies**  
None

**87.25 Public Forum**  
There was brief discussion regarding the Antony Village Hall. Regular committee meetings are held by the village hall and anyone is welcome to attend and raise queries. The village hall is not managed by the Parish Council however if there are any concerns these should be put in writing and sent to the parish clerk.

**88.25 Declarations of Interest relating to items on the agenda**  
None declared.

**89.25 County Councillor's report**

- Cllr Ewert reported that an extraordinary meeting was held for the Tamar crossing following plans to increase the monthly fee of the Tamar tag to £2. They have reversed this decision and are now seeking public consultation on it.
- There is scrutiny on Cornwall Council's budget; there is a shortfall and ways to save money are being looked into. Cllr Ewert raised concerns with where some of the budget is being spent and challenges being made on items such as Newquay airport subsidies.

- Cllr Ewert noted there is a Flood workshop being held on Saturday 24<sup>th</sup> January at the Cawsand Congregational Church (*postponed due to bad weather*).
- Some car parks such as Thanks car park may introduce parking charges.
- The damage following Storm Goretti was not too bad however some trees did come down.
- Assisted waste collection has been requested for a resident in Wilcove.
- Cllr Ewert advised that grit bins coloured yellow are the responsibility of Cornwall Council. The grit bins in Wilcove are green and were purchased by the parish council.

Cllr Ewert and the member of public left the meeting at 7:25pm

## **90.25 Minutes**

The Council resolved that the minutes of the previous meeting held on 11<sup>th</sup> December 2025 are an accurate record. Proposer: Cllr Murray, Seconder: Cllr Coward.

## **91.25 Matters Arising**

### **a Hollong Park noticeboard**

Cllrs Lobb and Bulmer reported that the noticeboard can be lowered and therefore nothing is required in front of it.

### **b Planter covering petrol pump in Antony**

Cormac have confirmed to Cllr Bulmer that the land isn't their responsibility. Cllr Bulmer is meeting with Antony Estates to identify the land owner.

### **c Playground maintenance**

- The council resolved to purchase a new swing for the Wilcove play area. Clerk is to finalise the quotes received and a ceiling price of £6000 has been agreed. Proposer: Cllr Bulmer, Seconder: Cllr R Knott.
- The scope of the CIL funding isn't suitable for supporting play area equipment. Alternative funding sources will be explored.

### **d Defibrillators**

Deferred to the next meeting.

### **e Flagpoles**

The council received and reviewed quotes for 6m flagpoles. Clerk advised that separate planning applications would be required for each address. The council have proposed a 4.6m flagpole at Antony village hall and a 6m flagpole at the Wilcove play area. No resolution was made and is to be reviewed again at the next meeting.

**f Cutting Wilcove play area hedges**

Cllr Murray and Cllr P Knott will seek quotes for the required hedge work. The council resolved a ceiling price of £1000 for the works.  
Proposed: Cllr Bulmer, Seconder: Cllr R Knott

**92.25 Policies**

None.

**93.25 Correspondence**

**a Email enquiry regarding a memorial plaque for a couple who lived in Wilcove for over 60 years.**

The parish council identified two benches in the play area that could have a plaque added. Clerk to discuss further with the family.

**b Emergency planning and flood resilience workshop, 24<sup>th</sup> Jan 2026, Cawsand Congregational Church, 10-2pm. Contact**

[clerk@makerwithrame-pc.gov.uk](mailto:clerk@makerwithrame-pc.gov.uk)

This was earlier highlighted in Cllr Ewert's report and had to be postponed due to bad weather.

**c Donation request from the Tregonhawke Cliff Chalet Owners' Association (TCCOA) to support cliff repairs and maintenance**

The donation request has been declined by the parish council.

**94.25 Finance 2025/2026 (Appendix 1)**

The council reviewed and resolved to unanimously approve the following reports:

- a Payments approved/to be approved**
- b Solar Community benefit fund**
- c Asset Register**
- d Bank reconciliation report**
- e Management report**

**95.25 Planning Applications 2025/2026**

The council noted the changes (in bold) since the last meeting.

Planning Applications	2025/26	Validated	Application outcome (from Cornwall council)
PA24/02384	Antony house stables	10th April 2024	Approved (23/05/25)
PA24/00004/NDP	Torpoint Neighbourhood Development Plan	29th Jan 2025	Awaiting decision
PA25/02077	Pen Blyth Wolsdon Lane Antony Torpoint	14th April 2025	Approved (02/06/25)
PA25/00313	Homeleigh, Sunwell Lane	12th March 2025	Refused (08/05/25)
PA25/03712	Maryfield House Antony Torpoint Cornwall	30th May 2025	Approved (12/09/25)
PA25/03713	Maryfield House Antony Torpoint Cornwall	30th May 2025	Approved (12/09/25)

PA25/06378	Broomhill Cottage, Antony Estate	21st Aug 2025	Approved (05/11/25)
PA25/07089	Land South West of Wolsdon House	18th Sept 2025	Prior approval not required (15/10/25)

**96.25 Assertion 10 – Western Web updating the test for website accessibility**

The parish council resolved to approve the work on the website at a cost of £45 + vat. Proposer: Cllr Coward, Second: Cllr Murray.

**97.25 Grit Bins**

The green coloured grit bins in Wilcove were purchased by the parish council. Water has collected in some of the bins so the council agreed that Cllr R Knott and Cllr Murray will drill some drainage holes in the bottom of the bins. Clerk to contact Cornwall Council to discuss refilling the bins.

**98.25 Appointment of internal auditor for 2025/26 accounts.**

The parish council resolved to approve the appointment of Linda Coles to conduct the internal audit. Her fee is £195. Proposer: Cllr Bulmer, Second: Cllr Murray.

**99.25 Items to Note**

Cllr Murray was notified of a blocked drain in Wilcove. He has reported this to Cornwall Council Highways department, reference number: W262151789. Any problems with roads and pavements can be reported here:

<https://www.cornwall.gov.uk/transport-parking-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-or-pavement/>

Cllr Bulmer advised a path in Antony was very slippery and needed attention; Clerk to contact Cornwall Council.

**85.25 Date of next Parish Council meeting**

Thursday 5<sup>th</sup> March 2026, 7pm, Wilcove Community Hall.

Cllr R Knott closed the meeting at 8:33pm

## Appendix 1

### Finance 2025/2026

#### a. Payments approved/to be approved

Payments approved Dec - Jan 2025	Cheque no	Gross	Vat	Ex vat
CALC - Code of Conduct training - John Murray	300085	£30.00		£30.00
NALC course - Beyond the precept	300086	£42.00	£7.00	£35.00
Annual Parish Insurance Premium 2026 (unchanged from 2025)	300087	£536.00		£536.00
Toni Baker Clerking Dec 2025	300088	£588.00		£588.00
HMRC Employers National Insurance	300089	£170.07		£170.07
Antony Estates - Wilcove play area (29/09/25 - 29/09/26)	300090	£2.00		£2.00
Toni Baker Clerking Jan 2026	300091	£573.33		£573.33
<b>Total</b>		<b>£1,941.40</b>	<b>£7.00</b>	<b>£1,934.40</b>
Payments subject to invoice		Gross	Vat	Ex vat
Any additional invoices received in Jan/Feb/Mar 2025				
Clerking Feb & Mar 2025 subject to invoice				
Western Web - website accessibility test		£54.00	£9.00	£45.00
Internal Audit (Linda Coles)		£195.00		£195.00

#### b. Solar Community Benefit Fund

##### Solar Farm Community Benefit Fund as at 13/01/2026

Antony allocation available 13/01/2026	<b>£704.35</b>
Wilcove allocation available 13/01/2026	<b>£1,474.75</b>
<b>Total Solar fund available</b>	<b>£2,179.10</b>

Expenditure 2025-2026	Net
Antony Village Hall - donation	£500.00
<b>Total expenditure 2025/26</b>	<b>£500.00</b>

## c. Asset Register

### ASSET REGISTER as at 13/01/2026

Date	Item	Purchase Value
Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground equipment (the Buzz in Antony play area)	£2,010
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins	£450
Jun-21	Replacement swing seats (Antony play area)	£367
Sep-21	Play equipment Antony (rota net climber)	£7,031
Dec-21	Dog signs	£4
Mar-22	Wilcove play equipment (obstacle course)	£5,764.00
May-22	Signs	£146
Jul-22	Defibrillators x 2	£2,800
Sep-22	Signage	£11
Sep-23	Mirror replacement	£50
Sep-23	Mirror fitting	£17
Sep-23	Donation of play equipment to Antony	£1
Jan-24	Wilcove planters	£246.00
May-24	Noticeboards	£2,032.00
Oct-24	Noticeboard	£1,016.00
Mar-25	ASUS Laptop & bag (for new clerk)	£344.98
Jul-25	USB Flash drive (for laptop back up)	£6.94
	<b>TOTAL</b>	<b>£48,547</b>

## d. Bank reconciliation report

Date on bank statement	BANK RECONCILIATION 2025/26	CHEQUE	Payments Dr	Receipts Cr	Total funds
	Adjusted bank accounts 31/3/2025				£12,410.87
	<b>Uncleared from 2024/2025</b>				
13/05/2025	Wilcove Community Association - VE day donation	300036	£200.00		
15/04/2025	Antony Village Hall - VE day donation	300037	£200.00		
17/04/2025	CALC - training courses (year end transparency, Minutes & Agendas)	300038	£132.00		
01/04/2025	David Ralph - DR Grounds, grass control	300039	£405.00		
15/05/2025	Peter Bulmer - reimbursement for village hall post box keys	300040	£12.60		
23/04/2025	SLCC - ILCA & Clerk's manual	300042	£216.90		
	<b>Start of 2025/2026</b>				<b>£12,410.87</b>
29/04/2025	L Parsons	300044	£180.00		£12,230.87
	CALC Subscription (cheque cancelled)	300045	£0.00		£12,230.87
10/04/2025	Lynher Valley Partnership - Antony Bus Shelter rent	300046	£25.00		£12,205.87
10/04/2025	Lynher Valley Partnership - Children's play area rent	300047	£35.00		£12,170.87
10/04/2025	Lynher Valley Partnership - Wilcove moorings & foreshore rent	300048	£441.00		£11,729.87
07/04/2025	Precept			£8,750.00	£20,479.87
07/05/2025	David Ralph (DR Grounds) - Grass cutting	300049	£172.50		£20,307.37
29/04/2025	Linda Coles - LJC Bookkeeping Services - Internal Audit	300050	£185.00		£20,122.37
29/04/2025	Toni Baker Clerking April 2025	300051	£522.47		£19,599.90
16/05/2025	David Ralph (DR Grounds) - Grass cutting	300052	£385.00		£19,214.90
30/04/2025	Bank charges (30/04/25)		£6.00		£19,208.90
02/06/2025	Play Inspection Company	300054	£227.88		£18,981.02
03/06/2025	L Parsons	300055	£415.00		£18,566.02
03/06/2025	Toni Baker Clerking May 2025	300056	£585.26		£17,980.76
16/06/2025	L Parsons	300057	£120.00		£17,860.76
16/06/2025	David Ralph (DR Grounds) - Grass cutting	300058	£345.00		£17,515.76
31/05/2025	Bank charges (31/05/25)		£6.00		£17,509.76
24/06/2025	CALC Subscription (cheque re-issued)	300059	325.36		£17,184.40
04/06/2025	Transaction stop fee (cancelling original CALC cheque)		£8.00		£17,176.40
30/06/2025	Toni Baker Clerking June 2025	300060	£561.80		£16,614.60
09/07/2025	David Ralph (DR Grounds) - Grass cutting	300061	£385.00		£16,229.60
30/06/2025	Bank charges (30/06/25)		£6.00		£16,223.60
30/06/2025	Bank Interest (credit into Instant Access account)			£5.91	£16,229.51
07/08/2025	Antony Village Hall	300062	£500.00		£15,729.51
05/08/2025	ICO registration fee	300063	£52.00		£15,677.51
29/07/2025	Toni Baker Clerking July 2025	300064	£560.91		£15,116.60
06/08/2025	Enhanscapes	300065	£185.00		£14,931.60
20/08/2025	CALC - code of conduct course (Cllr Coward)	300066	£33.00		£14,898.60
18/08/2025	L Parsons	300067	£155.00		£14,743.60
31/07/2025	Bank charges (31/07/25)		£6.00		£14,737.60

19/08/2025	David Ralph (DR Grounds) - Grass cutting	300068	£345.00		£14,392.60
31/08/2025	Bank charges (31/08/25)		£6.00		£14,386.60
01/09/2025	Toni Baker Clerking August 2025	300069	£574.96		£13,811.64
11/09/2025	Western Web Ltd	300070	£132.00		£13,679.64
08/09/2025	Precept			£8,750.00	£22,429.64
09/09/2025	Cllr Coward reimbursement for weed killer	300071	£24.99		£22,404.65
13/11/2025	Wilcove Community Hall rent	300072	£100.00		£22,304.65
02/10/2025	David Ralph (DR Grounds) - Grass cutting	300073	£422.50		£21,882.15
29/09/2025	Toni Baker Clerking September 2025	300074	£661.04		£21,221.11
30/09/2025	Lynher Valley Partnership - Antony Bus Shelter rent	300075	£25.00		£21,196.11
20/10/2025	L Parsons	300076	£240.00		£20,956.11
13/11/2025	Wilcove Community Hall rent	300077	£20.00		£20,936.11
27/10/2025	David Ralph (DR Grounds) - Grass cutting	300078	£172.50		£20,763.61
30/10/2025	Cornwall Council Election Fee	300079	£308.96		£20,454.65
30/09/2025	Bank charges (30/09/25)		£6.00		£20,448.65
30/09/2025	Bank Interest (credit into Instant Access account)			£5.77	£20,454.42
28/10/2025	Toni Baker Clerking October 2025 (cheque cancelled)	300080	£0.00		£20,454.42
31/10/2025	Bank charges (31/10/25)		£6.00		£20,448.42
07/11/2025	Toni Baker Clerking October 2025	300081	£599.49		£19,848.93
20/11/2025	David Ralph (DR Grounds) - Grass cutting	300082	£385.00		£19,463.93
05/12/2025	Toni Baker Clerking November 2025	300083	£590.63		£18,873.30
08/12/2025	David Ralph (DR Grounds) - Grass cutting	300084	£172.50		£18,700.80
30/11/2025	Bank charges (30/11/25)		£6.00		£18,694.80
	CALC - code of conduct course (Cllr Murray)	300085	£30.00	£5.00	£18,669.80
13/01/2026	NALC course - Beyond the precept	300086	£42.00	£7.00	£18,634.80
08/01/2026	Annual Parish Insurance Premium 2026	300087	£536.00	£0.00	£18,098.80
24/12/2025	Toni Baker Clerking December 2025	300088	£588.00	£0.00	£17,510.80
31/12/2025	Bank Interest (credit into Instant Access account)			£5.64	£17,516.44
	Bank charges (31/12/25)		£6.00		£17,510.44
	HMRC Employers National Insurance	300089	£170.07		£17,340.37
	Antony Estates - Wilcove play area (29/09/25 - 29/09/26)	300090	£2.00		£17,338.37
	Toni Baker Clerking January 2026	300091	£573.33		£16,765.04

**Total**

**£13,175.15    £17,529.32**

**Unity 13/01/2026**

**Current**

**£16,500.10**

**Unity 13/01/2026**

**Deposit**

**£1,028.34**

**Uncleared items**

**-£775.40**

**TOTAL FUNDS AVAILABLE 13/01/2026**

**£16,753.04**

**Solar benefit funds available 13/01/2026**

**£2,179.10**

**PARISH COUNCIL FUNDS AVAILABLE 13/01/2026**

**£14,573.94**



## e. Management report

ANTONY PARISH COUNCIL		
RECEIPTS AND PAYMENTS 2025-26 as 13/01/26		
Including Solar Community Benefit Fund	Budget 2025/26	Actual 2025/26
RECEIPTS	£	£
Brought Forward	£12,411	£12,411
Precept	£17,500	£17,500
Wilcove Moorings	£491	£0
Grants	£0	£0
Ict donation	£0	£0
VAT refund	£500	£0
Solar Benefit fund	£3,083	£0
Donations	£0	£0
Bank Interest	£50	£17
<b>TOTAL RECEIPTS</b>	<b>£21,624</b>	<b>£17,517</b>
PAYMENTS	£	£
VAT	£500	£129
Playground/ noticeboard / Phone box maintenance and repairs	£1,850	£190
Salaries	£7,320	£5,478
Training/ Subscriptions	£1,250	£415
Antony Grass control/plants	£1,600	£2,785
Wilcove Grass control/plants/waste	£2,500	£1,130
Hall Rent	£250	£120
Bus shelter rent	£50	£50
Children's Play area rent	£50	£35
Wilcove play area rent and noticeboard rent	£50	£0
Wilcove Moorings	£441	£441
Website / Ict equipment/software	£200	£66
Chairmans fund	£100	£0
Audit fee	£100	£185
Section 137	£500	£0
Solar benefit fund	£3,083	£500
Misc/ Signs/ Wilcove pump	£750	£0
Noticeboard/ Benches	£0	£185
Village celebrations	£0	£0
Election/ reserves	£2,527	£309
Insurance	£780	£536
Clerking exp	£725	£619
<b>TOTAL PAYMENTS</b>	<b>£24,626</b>	<b>£13,173</b>
<b>Profit/ ( Loss)</b>	<b>-£3,002</b>	<b>£4,344</b>
<b>Carry forward</b>	<b>£9,409</b>	<b>£16,755</b>

Toni Baker - Responsible Financial Officer