

Antony Parish Council

NOTICE is hereby given that a meeting of the Antony Parish Council will be held at
Antony Village Hall on Thursday 22nd January 2026 at 7pm.

AGENDA

1. Apologies for absence

2. Public forum

Members of the public may raise issues, ask members questions relating to Parish Council business (time allocated 15mins).

3. Declarations of Interest relating to items on the agenda

4. County Councillor's report

5. Approval of minutes for the meeting held on 11th December 2025

6. Matters arising

To receive an update on the following ongoing items:

- a. Hollong Park noticeboard relocation
 - To receive an update on the concrete slab quotation.
- b. Planter covering petrol pump in Antony
 - To receive an update on the clearance of the debris.
- c. Playgrounds
 - Review the quotes for a new swing in the Wilcove play area
 - Receive any updates on CIL funding round 5
- d. Defibrillators
 - To consider options following the defibrillator lease expiry in July 2026
- e. Flagpoles
 - Review the quotes for 6m flagpoles for Wilcove and Antony
- f. Cutting Wilcove play area hedges
 - To receive an update from the councillors

7. Policies

No new policies

8. Correspondence

- a. Email enquiry regarding a memorial plaque for a couple who lived in Wilcove for over 60 years.

- b. Emergency planning and flood resilience workshop, 24th Jan 2026, Cawsand Congregational Church, 10-2pm. Contact clerk@makerwithrame-pc.gov.uk
- c. Donation request from the Tregonhawke Cliff Chalet Owners' Association (TCCOA) to support cliff repairs and maintenance.

9. Finance 2025/2026 (Appendix)

Review the financial reports in Appendix 1:

- a. Payments approved/to be approved
- b. Solar Community benefit fund
- c. Asset Register
- d. Bank reconciliation report
- e. Management report

10. Planning Applications 2025/2026 to review

Planning Applications	2025/26	Validated	Application outcome (from Cornwall council)
PA24/02384	Antony house stables	10th April 2024	Approved (23/05/25)
PA24/00004/NDP	Torpoint Neighbourhood Development Plan	29th Jan 2025	Awaiting decision
PA25/02077	Pen Blyth Wolsdon Lane Antony Torpoint	14th April 2025	Approved (02/06/25)
PA25/00313	Homeleigh, Sunwell Lane	12th March 2025	Refused (08/05/25)
PA25/03712	Maryfield House Antony Torpoint Cornwall	30th May 2025	Approved (12/09/25)
PA25/03713	Maryfield House Antony Torpoint Cornwall	30th May 2025	Approved (12/09/25)
PA25/06378	Broomhill Cottage, Antony Estate	21st Aug 2025	Approved (05/11/25)
PA25/07089	Land South West of Wolsdon House	18th Sept 2025	Prior approval not required (15/10/25)

- Any additional planning applications received after 13th January 2026

11. Assertion 10 – Western Web updating the test for website accessibility

- a. Resolve to approve the Western Web website accessibility test, £45 + vat

12. Grit Bins (Cllr Murray)

13. Appointment of internal auditor for 2025/26 Accounts.

- a. Resolve to approve Linda Coles to conduct the internal audit for Antony Parish Council. Audit fee will be £195

14. Items to note

15. Date of next meeting

Suggested date: Thursday 5th March 2026, Wilcove Community Hall

NOTE – minutes for this meeting will be available on www.antony-pc.gov.uk

Toni Baker

Clerk to Antony Parish Council
Email: clerk@antony-pc.gov.uk

Appendix 1

Finance 2025/2026

a. Payments approved/to be approved

Payments approved Dec - Jan 2025	Cheque no	Gross	Vat	Ex vat
CALC - Code of Conduct training - John Murray	300085	£30.00		£30.00
NALC course - Beyond the precept	300086	£42.00	£7.00	£35.00
Annual Parish Insurance Premium 2026 (unchanged from 2025)	300087	£536.00		£536.00
Toni Baker Clerking Dec 2025	300088	£588.00		£588.00
HMRC Employers National Insurance	300089	£170.07		£170.07
Antony Estates - Wilcove play area (29/09/25 - 29/09/26)	300090	£2.00		£2.00
Toni Baker Clerking Jan 2026	300091	£573.33		£573.33
Total		£1,941.40	£7.00	£1,934.40
Payments subject to invoice		Gross	Vat	Ex vat
Any additional invoices received in Jan/Feb/Mar 2025				
Clerking Feb & Mar 2025 subject to invoice				
Western Web - website accessibility test		£54.00	£9.00	£45.00
Internal Audit (Linda Coles)		£195.00		£195.00

b. Solar Community Benefit Fund

Solar Farm Community Benefit Fund as at 13/01/2026

Antony allocation available 13/01/2026	£704.35
Wilcove allocation available 13/01/2026	£1,474.75
Total Solar fund available	£2,179.10

Expenditure 2025-2026	Net
Antony Village Hall - donation	£500.00
Total expenditure 2025/26	£500.00

c. Asset Register

ASSET REGISTER as at 13/01/2026

Date	Item	Purchase Value
Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground equipment (the Buzz in Antony play area)	£2,010
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins	£450
Jun-21	Replacement swing seats (Antony play area)	£367
Sep-21	Play equipment Antony (rota net climber)	£7,031
Dec-21	Dog signs	£4
Mar-22	Wilcove play equipment (obstacle course)	£5,764.00
May-22	Signs	£146
Jul-22	Defibrillators x 2	£2,800
Sep-22	Signage	£11
Sep-23	Mirror replacement	£50
Sep-23	Mirror fitting	£17
Sep-23	Donation of play equipment to Antony	£1
Jan-24	Wilcove planters	£246.00
May-24	Noticeboards	£2,032.00
Oct-24	Noticeboard	£1,016.00
Mar-25	ASUS Laptop & bag (for new clerk)	£344.98
Jul-25	USB Flash drive (for laptop back up)	£6.94
	TOTAL	£48,547

d. Bank reconciliation report

Date on bank statement	BANK RECONCILIATION 2025/26	CHEQUE	Payments Dr	Receipts Cr	Total funds
	Adjusted bank accounts 31/3/2025				£12,410.87
	Uncleared from 2024/2025				
13/05/2025	Wilcove Community Association - VE day donation	300036	£200.00		
15/04/2025	Antony Village Hall - VE day donation	300037	£200.00		
17/04/2025	CALC - training courses (year end transparency, Minutes & Agendas)	300038	£132.00		
01/04/2025	David Ralph - DR Grounds, grass control	300039	£405.00		
15/05/2025	Peter Bulmer - reimbursement for village hall post box keys	300040	£12.60		
23/04/2025	SLCC - ILCA & Clerk's manual	300042	£216.90		
	Start of 2025/2026				£12,410.87
29/04/2025	L Parsons	300044	£180.00		£12,230.87
	CALC Subscription (cheque cancelled)	300045	£0.00		£12,230.87
10/04/2025	Lynher Valley Partnership - Antony Bus Shelter rent	300046	£25.00		£12,205.87
10/04/2025	Lynher Valley Partnership - Children's play area rent	300047	£35.00		£12,170.87
10/04/2025	Lynher Valley Partnership - Wilcove moorings & foreshore rent	300048	£441.00		£11,729.87
07/04/2025	Precept			£8,750.00	£20,479.87
07/05/2025	David Ralph (DR Grounds) - Grass cutting	300049	£172.50		£20,307.37
29/04/2025	Linda Coles - LJC Bookkeeping Services - Internal Audit	300050	£185.00		£20,122.37
29/04/2025	Toni Baker Clerking April 2025	300051	£522.47		£19,599.90
16/05/2025	David Ralph (DR Grounds) - Grass cutting	300052	£385.00		£19,214.90
30/04/2025	Bank charges (30/04/25)		£6.00		£19,208.90
02/06/2025	Play Inspection Company	300054	£227.88		£18,981.02
03/06/2025	L Parsons	300055	£415.00		£18,566.02
03/06/2025	Toni Baker Clerking May 2025	300056	£585.26		£17,980.76
16/06/2025	L Parsons	300057	£120.00		£17,860.76
16/06/2025	David Ralph (DR Grounds) - Grass cutting	300058	£345.00		£17,515.76
31/05/2025	Bank charges (31/05/25)		£6.00		£17,509.76
24/06/2025	CALC Subscription (cheque re-issued)	300059	325.36		£17,184.40
04/06/2025	Transaction stop fee (cancelling original CALC cheque)		£8.00		£17,176.40
30/06/2025	Toni Baker Clerking June 2025	300060	£561.80		£16,614.60
09/07/2025	David Ralph (DR Grounds) - Grass cutting	300061	£385.00		£16,229.60
30/06/2025	Bank charges (30/06/25)		£6.00		£16,223.60
30/06/2025	Bank Interest (credit into Instant Access account)			£5.91	£16,229.51
07/08/2025	Antony Village Hall	300062	£500.00		£15,729.51
05/08/2025	ICO registration fee	300063	£52.00		£15,677.51
29/07/2025	Toni Baker Clerking July 2025	300064	£560.91		£15,116.60
06/08/2025	Enhanscapes	300065	£185.00		£14,931.60
20/08/2025	CALC - code of conduct course (Cllr Coward)	300066	£33.00		£14,898.60
18/08/2025	L Parsons	300067	£155.00		£14,743.60
31/07/2025	Bank charges (31/07/25)		£6.00		£14,737.60

19/08/2025	David Ralph (DR Grounds) - Grass cutting	300068	£345.00		£14,392.60
31/08/2025	Bank charges (31/08/25)		£6.00		£14,386.60
01/09/2025	Toni Baker Clerking August 2025	300069	£574.96		£13,811.64
11/09/2025	Western Web Ltd	300070	£132.00		£13,679.64
08/09/2025	Precept			£8,750.00	£22,429.64
09/09/2025	Cllr Coward reimbursement for weed killer	300071	£24.99		£22,404.65
13/11/2025	Wilcove Community Hall rent	300072	£100.00		£22,304.65
02/10/2025	David Ralph (DR Grounds) - Grass cutting	300073	£422.50		£21,882.15
29/09/2025	Toni Baker Clerking September 2025	300074	£661.04		£21,221.11
30/09/2025	Lynher Valley Partnership - Antony Bus Shelter rent	300075	£25.00		£21,196.11
20/10/2025	L Parsons	300076	£240.00		£20,956.11
13/11/2025	Wilcove Community Hall rent	300077	£20.00		£20,936.11
27/10/2025	David Ralph (DR Grounds) - Grass cutting	300078	£172.50		£20,763.61
30/10/2025	Cornwall Council Election Fee	300079	£308.96		£20,454.65
30/09/2025	Bank charges (30/09/25)		£6.00		£20,448.65
30/09/2025	Bank Interest (credit into Instant Access account)			£5.77	£20,454.42
28/10/2025	Toni Baker Clerking October 2025 (cheque cancelled)	300080	£0.00		£20,454.42
31/10/2025	Bank charges (31/10/25)		£6.00		£20,448.42
07/11/2025	Toni Baker Clerking October 2025	300081	£599.49		£19,848.93
20/11/2025	David Ralph (DR Grounds) - Grass cutting	300082	£385.00		£19,463.93
05/12/2025	Toni Baker Clerking November 2025	300083	£590.63		£18,873.30
08/12/2025	David Ralph (DR Grounds) - Grass cutting	300084	£172.50		£18,700.80
30/11/2025	Bank charges (30/11/25)		£6.00		£18,694.80
	CALC - code of conduct course (Cllr Murray)	300085	£30.00	£5.00	£18,669.80
13/01/2026	NALC course - Beyond the precept	300086	£42.00	£7.00	£18,634.80
08/01/2026	Annual Parish Insurance Premium 2026	300087	£536.00	£0.00	£18,098.80
24/12/2025	Toni Baker Clerking December 2025	300088	£588.00	£0.00	£17,510.80
31/12/2025	Bank Interest (credit into Instant Access account)			£5.64	£17,516.44
	Bank charges (31/12/25)		£6.00		£17,510.44
	HMRC Employers National Insurance	300089	£170.07		£17,340.37
	Antony Estates - Wilcove play area (29/09/25 - 29/09/26)	300090	£2.00		£17,338.37
	Toni Baker Clerking January 2026	300091	£573.33		£16,765.04

Total

£13,175.15 £17,529.32

Unity 13/01/2026

Current

£16,500.10

Unity 13/01/2026

Deposit

£1,028.34

Uncleared items

-£775.40

TOTAL FUNDS AVAILABLE 13/01/2026

£16,753.04

Solar benefit funds available 13/01/2026

£2,179.10

PARISH COUNCIL FUNDS AVAILABLE 13/01/2026

£14,573.94

e. Management report

ANTONY PARISH COUNCIL		
RECEIPTS AND PAYMENTS 2025-26 as 13/01/26		
Including Solar Community Benefit Fund	Budget 2025/26	Actual 2025/26
RECEIPTS	£	£
Brought Forward	£12,411	£12,411
Precept	£17,500	£17,500
Wilcove Moorings	£491	£0
Grants	£0	£0
Ict donation	£0	£0
VAT refund	£500	£0
Solar Benefit fund	£3,083	£0
Donations	£0	£0
Bank Interest	£50	£17
TOTAL RECEIPTS	£21,624	£17,517

PAYMENTS	£	£
VAT	£500	£129
Playground/ noticeboard / Phone box maintenance and repairs	£1,850	£190
Salaries	£7,320	£5,478
Training/ Subscriptions	£1,250	£415
Antony Grass control/plants	£1,600	£2,785
Wilcove Grass control/plants/waste	£2,500	£1,130
Hall Rent	£250	£120
Bus shelter rent	£50	£50
Children's Play area rent	£50	£35
Wilcove play area rent and noticeboard rent	£50	£0
Wilcove Moorings	£441	£441
Website / Ict equipment/software	£200	£66
Chairmans fund	£100	£0
Audit fee	£100	£185
Section 137	£500	£0
Solar benefit fund	£3,083	£500
Misc/ Signs/ Wilcove pump	£750	£0
Noticeboard/ Benches	£0	£185
Village celebrations	£0	£0
Election/ reserves	£2,527	£309
Insurance	£780	£536
Clerking exp	£725	£619
TOTAL PAYMENTS	£24,626	£13,173
Profit/ (Loss)	-£3,002	£4,344
Carry forward	£9,409	£16,755

Toni Baker - Responsible Financial Officer