

# Antony Parish Council

NOTICE is hereby given that a meeting of the Antony Parish Council will be held at **Antony Village Hall on Thursday 22<sup>nd</sup> January 2026 at 7pm.**

## AGENDA

### 1. Apologies for absence

### 2. Public forum

Members of the public may raise issues, ask members questions relating to Parish Council business ( time allocated 15mins ).

### 3. Declarations of Interest relating to items on the agenda

### 4. County Councillor's report

### 5. Approval of minutes for the meeting held on 11<sup>th</sup> December 2025

### 6. Matters arising

To receive an update on the following ongoing items:

- a. Hollong Park noticeboard relocation
  - To receive an update on the concrete slab quotation.
- b. Planter covering petrol pump in Antony
  - To receive an update on the clearance of the debris.
- c. Playgrounds
  - Review the quotes for a new swing in the Wilcove play area
  - Receive any updates on CIL funding round 5
- d. Defibrillators
  - To consider options following the defibrillator lease expiry in July 2026
- e. Flagpoles
  - Review the quotes for 6m flagpoles for Wilcove and Antony
- f. Cutting Wilcove play area hedges
  - To receive an update from the councillors

### 7. Policies

No new policies

### 8. Correspondence

- a. Email enquiry regarding a memorial plaque for a couple who lived in Wilcove for over 60 years.

- b. Emergency planning and flood resilience workshop, 24<sup>th</sup> Jan 2026, Cawsand Congregational Church, 10-2pm. Contact [clerk@makerwithrame-pc.gov.uk](mailto:clerk@makerwithrame-pc.gov.uk)
- c. Donation request from the Tregonhawke Cliff Chalet Owners' Association (TCCOA) to support cliff repairs and maintenance.

## 9. Finance 2025/2026 (Appendix)

Review the financial reports in Appendix 1:

- a. Payments approved/to be approved
- b. Solar Community benefit fund
- c. Asset Register
- d. Bank reconciliation report
- e. Management report

## 10. Planning Applications 2025/2026 to review

Planning Applications	2025/26	Validated	Application outcome (from Cornwall council)
PA24/02384	Antony house stables	10th April 2024	Approved (23/05/25)
PA24/00004/NDP	Torpoint Neighbourhood Development Plan	29th Jan 2025	Awaiting decision
PA25/02077	Pen Blyth Wolsdon Lane Antony Torpoint	14th April 2025	Approved (02/06/25)
PA25/00313	Homeleigh, Sunwell Lane	12th March 2025	Refused (08/05/25)
PA25/03712	Maryfield House Antony Torpoint Cornwall	30th May 2025	Approved (12/09/25)
PA25/03713	Maryfield House Antony Torpoint Cornwall	30th May 2025	Approved (12/09/25)
PA25/06378	Broomhill Cottage, Antony Estate	21st Aug 2025	Approved (05/11/25)
PA25/07089	Land South West of Wolsdon House	18th Sept 2025	Prior approval not required (15/10/25)

- Any additional planning applications received after 13<sup>th</sup> January 2026

## 11. Assertion 10 – Western Web updating the test for website accessibility

- a. Resolve to approve the Western Web website accessibility test, £45 + vat

## 12. Grit Bins (Cllr Murray)

## 13. Appointment of internal auditor for 2025/26 Accounts.

- a. Resolve to approve Linda Coles to conduct the internal audit for Antony Parish Council. Audit fee will be £195

## 14. Items to note

## 15. Date of next meeting

Suggested date: Thursday 5<sup>th</sup> March 2026, Wilcove Community Hall

**NOTE – minutes for this meeting will be available on  
[www.antony-pc.gov.uk](http://www.antony-pc.gov.uk)**

**Toni Baker**

Clerk to Antony Parish Council  
Email: [clerk@antony-pc.gov.uk](mailto:clerk@antony-pc.gov.uk)

## Appendix 1

### Finance 2025/2026

#### a. Payments approved/to be approved

Payments approved Dec - Jan 2025	Cheque no	Gross	Vat	Ex vat
CALC - Code of Conduct training - John Murray	300085	£30.00		£30.00
NALC course - Beyond the precept	300086	£42.00	£7.00	£35.00
Annual Parish Insurance Premium 2026 (unchanged from 2025)	300087	£536.00		£536.00
Toni Baker Clerking Dec 2025	300088	£588.00		£588.00
HMRC Employers National Insurance	300089	£170.07		£170.07
Antony Estates - Wilcove play area (29/09/25 - 29/09/26)	300090	£2.00		£2.00
Toni Baker Clerking Jan 2026	300091	£573.33		£573.33
<b>Total</b>		<b>£1,941.40</b>	<b>£7.00</b>	<b>£1,934.40</b>
Payments subject to invoice		Gross	Vat	Ex vat
Any additional invoices received in Jan/Feb/Mar 2025				
Clerking Feb & Mar 2025 subject to invoice				
Western Web - website accessibility test		£54.00	£9.00	£45.00
Internal Audit (Linda Coles)		£195.00		£195.00

#### b. Solar Community Benefit Fund

##### Solar Farm Community Benefit Fund as at 13/01/2026

Antony allocation available 13/01/2026	£704.35
Wilcove allocation available 13/01/2026	£1,474.75
<b>Total Solar fund available</b>	<b>£2,179.10</b>

Expenditure 2025-2026	Net
Antony Village Hall - donation	£500.00
<b>Total expenditure 2025/26</b>	<b>£500.00</b>

## c. Asset Register

**ASSET REGISTER as at 13/01/2026**

Date	Item	Purchase Value
Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground equipment (the Buzz in Antony play area)	£2,010
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins	£450
Jun-21	Replacement swing seats (Antony play area)	£367
Sep-21	Play equipment Antony (rota net climber)	£7,031
Dec-21	Dog signs	£4
Mar-22	Wilcove play equipment (obstacle course)	£5,764.00
May-22	Signs	£146
Jul-22	Defibrillators x 2	£2,800
Sep-22	Signage	£11
Sep-23	Mirror replacement	£50
Sep-23	Mirror fitting	£17
Sep-23	Donation of play equipment to Antony	£1
Jan-24	Wilcove planters	£246.00
May-24	Noticeboards	£2,032.00
Oct-24	Noticeboard	£1,016.00
Mar-25	ASUS Laptop & bag (for new clerk)	£344.98
Jul-25	USB Flash drive (for laptop back up)	£6.94
	<b>TOTAL</b>	<b>£48,547</b>

**d. Bank reconciliation report**

Date on bank statement	BANK RECONCILIATION 2025/26	CHEQUE	Payments Dr	Receipts Cr	Total funds
	Adjusted bank accounts 31/3/2025				£12,410.87
	<b>Uncleared from 2024/2025</b>				
13/05/2025	Wilcove Community Association - VE day donation	300036	£200.00		
15/04/2025	Antony Village Hall - VE day donation	300037	£200.00		
17/04/2025	CALC - training courses (year end transparency, Minutes & Agendas)	300038	£132.00		
01/04/2025	David Ralph - DR Grounds, grass control	300039	£405.00		
15/05/2025	Peter Bulmer - reimbursement for village hall post box keys	300040	£12.60		
23/04/2025	SLCC - ILCA & Clerk's manual	300042	£216.90		
	<b>Start of 2025/2026</b>				<b>£12,410.87</b>
29/04/2025	L Parsons	300044	£180.00		£12,230.87
	CALC Subscription (cheque cancelled)	300045	£0.00		£12,230.87
10/04/2025	Lynher Valley Partnership - Antony Bus Shelter rent	300046	£25.00		£12,205.87
10/04/2025	Lynher Valley Partnership - Children's play area rent	300047	£35.00		£12,170.87
10/04/2025	Lynher Valley Partnership - Wilcove moorings & foreshore rent	300048	£441.00		£11,729.87
07/04/2025	Precept			£8,750.00	£20,479.87
07/05/2025	David Ralph (DR Grounds) - Grass cutting	300049	£172.50		£20,307.37
29/04/2025	Linda Coles - LJC Bookkeeping Services - Internal Audit	300050	£185.00		£20,122.37
29/04/2025	Toni Baker Clerking April 2025	300051	£522.47		£19,599.90
16/05/2025	David Ralph (DR Grounds) - Grass cutting	300052	£385.00		£19,214.90
30/04/2025	Bank charges (30/04/25)		£6.00		£19,208.90
02/06/2025	Play Inspection Company	300054	£227.88		£18,981.02
03/06/2025	L Parsons	300055	£415.00		£18,566.02
03/06/2025	Toni Baker Clerking May 2025	300056	£585.26		£17,980.76
16/06/2025	L Parsons	300057	£120.00		£17,860.76
16/06/2025	David Ralph (DR Grounds) - Grass cutting	300058	£345.00		£17,515.76
31/05/2025	Bank charges (31/05/25)		£6.00		£17,509.76
24/06/2025	CALC Subscription (cheque re-issued)	300059	325.36		£17,184.40
04/06/2025	Transaction stop fee (cancelling original CALC cheque)		£8.00		£17,176.40
30/06/2025	Toni Baker Clerking June 2025	300060	£561.80		£16,614.60
09/07/2025	David Ralph (DR Grounds) - Grass cutting	300061	£385.00		£16,229.60
30/06/2025	Bank charges (30/06/25)		£6.00		£16,223.60
30/06/2025	Bank Interest (credit into Instant Access account)			£5.91	£16,229.51
07/08/2025	Antony Village Hall	300062	£500.00		£15,729.51
05/08/2025	ICO registration fee	300063	£52.00		£15,677.51
29/07/2025	Toni Baker Clerking July 2025	300064	£560.91		£15,116.60
06/08/2025	Enhancescapes	300065	£185.00		£14,931.60
20/08/2025	CALC - code of conduct course (Cllr Coward)	300066	£33.00		£14,898.60
18/08/2025	L Parsons	300067	£155.00		£14,743.60
31/07/2025	Bank charges (31/07/25)		£6.00		£14,737.60

19/08/2025	David Ralph (DR Grounds) - Grass cutting	300068	£345.00		£14,392.60
31/08/2025	Bank charges (31/08/25)		£6.00		£14,386.60
01/09/2025	Toni Baker Clerking August 2025	300069	£574.96		£13,811.64
11/09/2025	Western Web Ltd	300070	£132.00		£13,679.64
08/09/2025	Precept			£8,750.00	£22,429.64
09/09/2025	Cllr Coward reimbursement for weed killer	300071	£24.99		£22,404.65
13/11/2025	Wilcove Community Hall rent	300072	£100.00		£22,304.65
02/10/2025	David Ralph (DR Grounds) - Grass cutting	300073	£422.50		£21,882.15
29/09/2025	Toni Baker Clerking September 2025	300074	£661.04		£21,221.11
30/09/2025	Lynher Valley Partnership - Antony Bus Shelter rent	300075	£25.00		£21,196.11
20/10/2025	L Parsons	300076	£240.00		£20,956.11
13/11/2025	Wilcove Community Hall rent	300077	£20.00		£20,936.11
27/10/2025	David Ralph (DR Grounds) - Grass cutting	300078	£172.50		£20,763.61
30/10/2025	Cornwall Council Election Fee	300079	£308.96		£20,454.65
30/09/2025	Bank charges (30/09/25)		£6.00		£20,448.65
30/09/2025	Bank Interest (credit into Instant Access account)			£5.77	£20,454.42
28/10/2025	Toni Baker Clerking October 2025 (cheque cancelled)	300080	£0.00		£20,454.42
31/10/2025	Bank charges (31/10/25)		£6.00		£20,448.42
07/11/2025	Toni Baker Clerking October 2025	300081	£599.49		£19,848.93
20/11/2025	David Ralph (DR Grounds) - Grass cutting	300082	£385.00		£19,463.93
05/12/2025	Toni Baker Clerking November 2025	300083	£590.63		£18,873.30
08/12/2025	David Ralph (DR Grounds) - Grass cutting	300084	£172.50		£18,700.80
30/11/2025	Bank charges (30/11/25)		£6.00		£18,694.80
	CALC - code of conduct course (Cllr Murray)	300085	£30.00	£5.00	£18,669.80
13/01/2026	NALC course - Beyond the precept	300086	£42.00	£7.00	£18,634.80
08/01/2026	Annual Parish Insurance Premium 2026	300087	£536.00	£0.00	£18,098.80
24/12/2025	Toni Baker Clerking December 2025	300088	£588.00	£0.00	£17,510.80
31/12/2025	Bank Interest (credit into Instant Access account)			£5.64	£17,516.44
	Bank charges (31/12/25)		£6.00		£17,510.44
	HMRC Employers National Insurance	300089	£170.07		£17,340.37
	Antony Estates - Wilcove play area (29/09/25 - 29/09/26)	300090	£2.00		£17,338.37
	Toni Baker Clerking January 2026	300091	£573.33		£16,765.04

**Total** **£13,175.15** **£17,529.32**

<b>Unity 13/01/2026</b>	<b>Current</b>	<b>£16,500.10</b>
<b>Unity 13/01/2026</b>	<b>Deposit</b>	<b>£1,028.34</b>
<b>Uncleared items</b>		<b>-£775.40</b>

**TOTAL FUNDS AVAILABLE 13/01/2026** **£16,753.04**

**Solar benefit funds available 13/01/2026** **£2,179.10**  
**PARISH COUNCIL FUNDS AVAILABLE 13/01/2026** **£14,573.94**

e. Management report

ANTONY PARISH COUNCIL RECEIPTS AND PAYMENTS 2025-26 as 13/01/26 Including Solar Community Benefit Fund		
	Budget 2025/26	Actual 2025/26
RECEIPTS	£	£
Brought Forward	£12,411	£12,411
Precept	£17,500	£17,500
Wilcove Moorings	£491	£0
Grants	£0	£0
Ict donation	£0	£0
VAT refund	£500	£0
Solar Benefit fund	£3,083	£0
Donations	£0	£0
Bank Interest	£50	£17
<b>TOTAL RECEIPTS</b>	<b>£21,624</b>	<b>£17,517</b>
PAYMENTS		
	£	£
VAT	£500	£129
Playground/ noticeboard / Phone box maintenance and repairs	£1,850	£190
Salaries	£7,320	£5,478
Training/ Subscriptions	£1,250	£415
Antony Grass control/plants	£1,600	£2,785
Wilcove Grass control/plants/waste	£2,500	£1,130
Hall Rent	£250	£120
Bus shelter rent	£50	£50
Children's Play area rent	£50	£35
Wilcove play area rent and noticeboard rent	£50	£0
Wilcove Moorings	£441	£441
Website / Ict equipment/software	£200	£66
Chairmans fund	£100	£0
Audit fee	£100	£185
Section 137	£500	£0
Solar benefit fund	£3,083	£500
Misc/ Signs/ Wilcove pump	£750	£0
Noticeboard/ Benches	£0	£185
Village celebrations	£0	£0
Election/ reserves	£2,527	£309
Insurance	£780	£536
Clerking exp	£725	£619
<b>TOTAL PAYMENTS</b>	<b>£24,626</b>	<b>£13,173</b>
<b>Profit/ ( Loss)</b>	<b>-£3,002</b>	<b>£4,344</b>
<b>Carry forward</b>	<b>£9,409</b>	<b>£16,755</b>

Toni Baker - Responsible Financial Officer