

# Antony Parish Council

**Minutes of the Ordinary Parish Council Meeting held at  
Antony Village Hall on Thursday 16<sup>th</sup> Oct 2025 at 7pm.**

## MINUTES

**Present:** Cllr Richard Knott (Chairman)  
Cllr Peter Bulmer (Vice-Chairman)  
Cllr John Murray  
Cllr Anthony Lobb

**In Attendance:** Toni Baker (Clerk and RFO), Cllr Kate Ewert

Cllr R Knott opened the meeting at 7:03pm

**54.25 Apologies**  
Cllr Diana Coward and Cllr Paddy Knott

**55.25 Public Forum**  
No public in attendance

**56.25 Declarations of Interest relating to items on the agenda**  
None declared.

**57.25 Minutes**  
The Council resolved that the minutes of the previous meeting held on 4th September 2025 are an accurate record. Proposer: Cllr Bulmer, Seconder: Cllr Murray.

It was resolved to move the County Councillor's report to later in the meeting to accommodate Cllr Ewert's arrival time.

**58.25 Matters Arising**

- a Wilcove phone box**  
Cllr Murray will explore what internal work is required and get quotes as appropriate.
- b Hollong Park noticeboard – concrete slab**  
Cllrs Bulmer and Lobb will explore concrete slab options.
- c Planter covering petrol pump in Antony**  
No update.

**d Playground maintenance**

Cllr Lobb is supporting the ongoing maintenance of Antony play park. Cllr Murray has received one quote for new swings at Wilcove play park. Two more quotes will be sought. It was proposed that a site visit is arranged to consider any further play park improvements.

**e Defibrillators**

Deferred to the next meeting.

**f Wilcove flagpole**

Clerk to seek quotes for a flagpole for each village hall.

**g Wilcove play area hedges**

Clerk to clarify whose responsibility the hedge is.

**59.25 Policies**

None.

**60.25 Correspondence**

**a Email – Sheviocck Parish Council**

Sheviocck Parish Council have asked for Antony Parish Council and other local councils to support their request for the metalled footpath on the A374 to be maintained.

**Resolved:** It was agreed that the council would support the request.

Proposer: Cllr Bulmer, Seconder: Cllr Murray.

Clerk to write to St. Germans' Parish Council and Cornwall Council.

**61.25 Finance 2025/2026 (Appendix 1)**

The council reviewed and resolved to approve the following reports:

- a Payments approved/to be approved**
- b Solar Community benefit fund**
- c Asset Register**
- d Bank reconciliation report**
- e Management report**

Cllr Ewert joined the meeting at 7:52pm

**62.25 County Councillor's report**

- Cllr Ewert informed the council that she had spoken with Will Glassup (Highways) regarding the Military Road. St. John Parish Council have raised many concerns and questions about the condition of the road. Will Glassup will conduct any necessary surveys and feedback as applicable.
- Cllr Ewert raised a few ideas that the Parish Council could consider and put forward for the next Highways scheme. These include:

- Improving the signage for the car park at Tregantle.
- Consider if there are ways to use the car park for overnight parking.
- Removing the parking restrictions beside the grass verge opposite the Tregantle car park and making it formal parking with a charge.
- Cllr Ewert was pleased to update the council on the crossing in Tideford. Following a consultation, a push button crossing has been approved and will soon be installed.
- Cllr Lobb raised an issue with some parked cars at Hollong Park. Cllr Ewert will raise this with Cornwall Housing.

Cllr Ewert left the meeting at 8:05

## 63.25 Planning Applications 2025/2026

- The council reviewed planning application PA25/06378.  
**Resolved:** The council agreed to support this application.  
 Clerk to add comment to the planning portal.

Planning Applications	2025/26	Validated	Application outcome (from Cornwall council)
PA24/02384	Antony house stables	10th April 2024	Approved (23/05/25)
PA24/00004/NDP	Torpoint Neighbourhood Development Plan	29th Jan 2025	Awaiting decision
PA25/02077	Pen Blyth Wolsdon Lane Antony Torpoint	14th April 2025	Approved (02/06/25)
PA25/00313	Homeleigh, Sunwell Lane	12th March 2025	Refused (08/05/25)
PA25/03712	Maryfield House Antony Torpoint Cornwall	30th May 2025	Approved (12/09/25)
PA25/03713	Maryfield House Antony Torpoint Cornwall	30th May 2025	Approved (12/09/25)
PA25/06378	Broomhill Cottage, Antony Estate	21st Aug 2025	<b>Awaiting decision</b>
PA25/07089	Land South West of Wolsdon House	18th Sept 2025	<b>Awaiting decision</b>

## 64.25 Code of conduct training

**Noted:** The Councillors were reminded of the requirement to complete the code of conduct training.

## 65.25 Items to Note

None.

## 66.25 Date of next Parish Council meeting

Thursday 11<sup>th</sup> December, 7pm, Wilcove Community Hall.

Cllr R Knott closed the meeting at 8:11pm

## Appendix 1

### Finance 2025/2026

#### a. Payments approved/to be approved

Payments approved Sept - Oct 2025	Cheque no	Gross	Vat	Ex vat
Wilcove Community Hall Rent	300072	£100.00		£100.00
David Ralph (DR Grounds) - Grass cutting	300073	£422.50		£422.50
Toni Baker Clerking Sept 2025	300074	£661.04		£661.04
Lynher Valley Partnership - Antony Bus Shelter rent	300075	£25.00		£25.00
L Parsons	300076	£240.00		£240.00
Wilcove Community Hall Rent	300077	£20.00		£20.00
David Ralph (DR Grounds) - Grass cutting	300078	£172.50		£172.50
Cornwall Council election fee	300079	£308.96		£308.96
<b>Total</b>		<b>£1,950.00</b>	<b>£0.00</b>	<b>£1,950.00</b>
Anticipated expenses to be approved		Gross	Vat	Ex vat
Any additional invoices received in Oct/Nov 2025				
Clerking Oct & Nov 2025 subject to invoice				

#### b. Solar Community Benefit Fund

##### Solar Farm Community Benefit Fund as at 08/10/2025

Antony allocation available 08/10/2025	<b>£704.35</b>
Wilcove allocation available 08/10/2025	<b>£1,474.75</b>
<b>Total Solar fund available</b>	<b>£2,179.10</b>

Expenditure 2025-2026	Net
Antony Village Hall - donation	£500.00
<b>Total expenditure 2025/26</b>	<b>£500.00</b>

## c. Asset Register

### ASSET REGISTER as at 08/10/2025

Date	Item	Purchase Value
Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground eq	£2,010
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins	£450
Jun-21	Replacement swing seats	£367
Sep-21	Play equipment Antony	£7,031
Dec-21	Dog signs	£4
Mar-22	Wilcove play eq	£5,764.00
May-22	Signs	£146
Jul-22	Defibrillators x 2	£2,800
Sep-22	Signage	£11
Sep-23	Mirror replacement	£50
Sep-23	Mirror fitting	£17
Sep-23	Donation of play eq to Antony	£1
Jan-24	Wilcove planters	£246.00
May-24	Noticeboards	£2,032.00
Oct-24	Noticeboard	£1,016.00
Mar-25	Laptop & bag	£344.98
Jul-25	USB Flash drive	£6.94
	<b>TOTAL</b>	<b>£48,547</b>

## d. Bank reconciliation report

Date on bank statement	BANK RECONCILIATION 2025/26	CHEQUE	Payments Dr	Receipts Cr	Total funds
	Adjusted bank accounts 31/3/2025				£12,410.87
	<b>Uncleared from 2024/2025</b>				
13/05/2025	Wilcove Community Association - VE day donation	300036	£200.00		
15/04/2025	Antony Village Hall - VE day donation	300037	£200.00		
17/04/2025	CALC - training courses (year end transparency, Minutes & Agendas)	300038	£132.00		
01/04/2025	David Ralph - DR Grounds, grass control	300039	£405.00		
15/05/2025	Peter Bulmer - reimbursement for village hall post box keys	300040	£12.60		
23/04/2025	SLCC - ILCA & Clerk's manual	300042	£216.90		
	<b>Start of 2025/2026</b>				<b>£12,410.87</b>
29/04/2025	L Parsons	300044	£180.00		£12,230.87
	CALC Subscription (cheque cancelled)	300045	£0.00		£12,230.87
10/04/2025	Lynher Valley Partnership - Antony Bus Shelter rent	300046	£25.00		£12,205.87
10/04/2025	Lynher Valley Partnership - Children's play area rent	300047	£35.00		£12,170.87
10/04/2025	Lynher Valley Partnership - Wilcove moorings & foreshore rent	300048	£441.00		£11,729.87
07/04/2025	Precept			£8,750.00	£20,479.87
07/05/2025	David Ralph (DR Grounds) - Grass cutting	300049	£172.50		£20,307.37
29/04/2025	Linda Coles - LJC Bookkeeping Services - Internal Audit	300050	£185.00		£20,122.37
29/04/2025	Toni Baker Clerking April 2025	300051	£522.47		£19,599.90
16/05/2025	David Ralph (DR Grounds) - Grass cutting	300052	£385.00		£19,214.90
30/04/2025	Bank charges (30/04/25)		£6.00		£19,208.90
02/06/2025	Play Inspection Company	300054	£227.88		£18,981.02
03/06/2025	L Parsons	300055	£415.00		£18,566.02
03/06/2025	Toni Baker Clerking May 2025	300056	£585.26		£17,980.76
16/06/2025	L Parsons	300057	£120.00		£17,860.76
16/06/2025	David Ralph (DR Grounds) - Grass cutting	300058	£345.00		£17,515.76
31/05/2025	Bank charges (31/05/25)		£6.00		£17,509.76
24/06/2025	CALC Subscription (cheque re-issued)	300059	325.36		£17,184.40
04/06/2025	Transaction stop fee (cancelling original CALC cheque)		£8.00		£17,176.40
30/06/2025	Toni Baker Clerking June 2025	300060	£561.80		£16,614.60
09/07/2025	David Ralph (DR Grounds) - Grass cutting	300061	£385.00		£16,229.60
30/06/2025	Bank charges (30/06/25)		£6.00		£16,223.60
30/06/2025	Bank Interest (credit into Instant Access account)			£5.91	£16,229.51
07/08/2025	Antony Village Hall	300062	£500.00		£15,729.51
05/08/2025	ICO registration fee	300063	£52.00		£15,677.51
29/07/2025	Toni Baker Clerking July 2025	300064	£560.91		£15,116.60
06/08/2025	Enhanscapes	300065	£185.00		£14,931.60
20/08/2025	CALC - code of conduct course (Cllr Coward)	300066	£33.00		£14,898.60
18/08/2025	L Parsons	300067	£155.00		£14,743.60
31/07/2025	Bank charges (31/07/25)		£6.00		£14,737.60

19/08/2025	David Ralph (DR Grounds) - Grass cutting	300068	£345.00		£14,392.60
31/08/2025	Bank charges (31/08/25)		£6.00		£14,386.60
01/09/2025	Toni Baker Clerking August 2025	300069	£574.96		£13,811.64
11/09/2025	Western Web Ltd	300070	£132.00		£13,679.64
08/09/2025	Precept			£8,750.00	£22,429.64
09/09/2025	Cllr Coward reimbursement for weed killer	300071	£24.99		£22,404.65
	Wilcove Community Hall rent	300072	£100.00		£22,304.65
02/10/2025	David Ralph (DR Grounds) - Grass cutting	300073	£422.50		£21,882.15
29/09/2025	Toni Baker Clerking September 2025	300074	£661.04		£21,221.11
30/09/2025	Lynher Valley Partnership - Antony Bus Shelter rent	300075	£25.00		£21,196.11
	L Parsons	300076	£240.00		£20,956.11
	Wilcove Community Hall rent	300077	£20.00		£20,936.11
	David Ralph (DR Grounds) - Grass cutting	300078	£172.50		£20,763.61
	Cornwall Council Election Fee	300079	£308.96		£20,454.65
30/09/2025	Bank charges (30/09/25)		£6.00		£20,448.65
30/09/2025	Bank Interest (credit into Instant Access account)			£5.77	£20,454.42

<b>Total</b>	<b>£9,468.13</b>	<b>£17,511.68</b>
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<b>Unity 08/10/2025</b>	<b>Current</b>	<b>£20,273.18</b>
<b>Unity 08/10/2025</b>	<b>Deposit</b>	<b>£1,022.70</b>
<b>Uncleared items</b>		<b>-£841.46</b>
<b>TOTAL FUNDS AVAILABLE 08/10/2025</b>		<b>£20,454.42</b>
<b>Solar benefit funds available 08/10/2025</b>		<b>£2,179.10</b>
<b>PARISH COUNCIL FUNDS AVAILABLE 08/10/2025</b>		<b>£18,275.32</b>

## e. Management report

ANTONY PARISH COUNCIL		
RECEIPTS AND PAYMENTS 2025-26 as 08/10/25	Budget	Actual
Including Solar Community Benefit Fund	2025/26	2025/26
RECEIPTS	£	£
Brought Forward	£12,411	£12,411
Precept	£17,500	£17,500
Wilcove Moorings	£491	£0
Grants	£0	£0
Ict donation	£0	£0
VAT refund	£500	£0
Solar Benefit fund	£3,083	£0
Donations	£0	£0
Bank Interest	£50	£12
<b>TOTAL RECEIPTS</b>	<b>£21,624</b>	<b>£17,512</b>

  

PAYMENTS	£	£
VAT	£500	£114
Playground/ noticeboard / Phone box maintenance and repairs	£1,850	£190
Salaries	£7,320	£3,185
Training/ Subscriptions	£1,250	£355
Antony Grass control/plants	£1,600	£2,228
Wilcove Grass control/plants/waste	£2,500	£1,130
Hall Rent	£250	£120
Bus shelter rent	£50	£50
Children's Play area rent	£50	£35
Wilcove play area rent and noticeboard rent	£50	£0
Wilcove Moorings	£441	£441
Website / Ict equipment/software	£200	£66
Chairmans fund	£100	£0
Audit fee	£100	£185
Section 137	£500	£0
Solar benefit fund	£3,083	£500
Misc/ Signs/ Wilcove pump	£750	£0
Noticeboard/ Benches	£0	£185
Village celebrations	£0	£0
Election/ reserves	£2,527	£309
Insurance	£780	£0
Clerking exp	£725	£369
<b>TOTAL PAYMENTS</b>	<b>£24,626</b>	<b>£9,462</b>
<b>Profit/ ( Loss)</b>	<b>-£3,002</b>	<b>£8,050</b>
<b>Carry forward</b>	<b>£9,409</b>	<b>£20,460</b>

Toni Baker - Responsible Financial Officer