

# Antony Parish Council

## Minutes of the meeting of the Ordinary Parish Council Meeting held at Antony Village Hall on Thursday 26<sup>th</sup> June 2025 at 7pm.

**Present:** Cllr Richard Knott (Chairman),  
Cllr Peter Bulmer (Vice-Chairman)  
Cllr John Murray  
Cllr Diana Coward  
Cllr Anthony Lobb

**In Attendance:** Toni Baker (Clerk and RFO)

Cllr R Knott opened the meeting at 7:02pm

**19.25 Apologies**

Cllr Paddy Knott and Cllr Kate Ewert

**20.25 Public Forum**

No public in attendance

**21.25 Declarations of Interest relating to items on the agenda**

None declared.

**22.25 County Councillor's report**

N/A

**23.25 Minutes**

The Council resolved that the minutes of the previous meeting held on 13<sup>th</sup> May 2025 are an accurate record. Proposer: Cllr Coward, Seconder: Cllr Murray.

**24.25 Matters Arising**

**a Antony play area**

Cllrs Lobb advised that the equipment is in good order but it should be noted that the foot area of the swings is wearing away.

**b Wilcove phone box**

Awaiting painting, Cllr Murray to follow up.

**c Hollong Park noticeboard relocation**

Ground survey to take place before the noticeboard can be installed in the new location.

**d Safety work to trees in Antony**

Cllr Lobb and Cllr Bulmer advised this is ongoing and the trees are in the plan of works for Antony Estates.

- e **Antony crossing / bus stop – removal of bus stop opposite Carew Arms**  
Clerk to follow up with Cllr Ewert for an update
- f **Antony crossing / bus stop – vehicles dangerously overtaking bus at bus stop**  
Police are monitoring this area
- g **Dog bags and dispensers**  
Dog bags and dispensers have been distributed
- h **Defibrillator outside the Carew Arms**  
Antony Parish Council has been informed that a replacement defibrillator has been donated to the Carew Arms.
- i **Planter covering petrol pump in Antony**  
Awaiting area to be cleared by Highways. Cllr Bulmer to raise at the next cluster meeting.
- j **Wilcove tidal road (between Wilcove Inn and Beach Cottage)**  
Resolved

## 25.25 Correspondence

- a **Email – BUPA Foundation Green Community Grants 2025**  
The Council noted receipt of this email and discussed ideas such as wildflower borders, playground equipment and flag poles.
- b **Email – Cornwall Council Street Trading Policy review**  
The Council noted receipt of this email

## 26.25 Finance 2025/2026 (Appendix 1)

The full council reviewed and resolved to approve the following reports:

- a **Payments approved/to be approved**
- b **Solar Community benefit fund**
  - Cllr Bulmer requested a donation of £500 from the solar community benefit fund to support the Antony Village Hall. The Village Hall is made available to the community and hosts many events without charge. The full council agreed to this request.  
Proposer: Cllr Murray, Seconder: Cllr Coward
- c **Asset Register**
- d **Bank reconciliation report**
- e **Management report**

## 27.25 Planning Applications 2025/2026

Members discussed the application for Maryfield House and agreed they had no objection to this application. Action: Clerk to register the position on the Cornwall Planning portal.

Planning Applications	2025/26	Validated	Comments (from Cornwall council)
PA24/02384	Antony house stables	10th April 2024	<b>Approved (23/05/25)</b>
PA24/00004/NDP	Torpoint Neighbourhood Development Plan	29th Jan 2025	Awaiting decision
PA25/02077	Pen Blyth Wolsdon Lane Antony Torpoint	14th April 2025	<b>Approved (02/06/25)</b>
PA25/00313	Homeleigh, Sunwell Lane	12th March 2025	Refused (08/05/25)
PA25/03712	Maryfield House Antony Torpoint Cornwall	30th May 2025	Awaiting decision
PA25/03713	Maryfield House Antony Torpoint Cornwall	30th May 2025	Awaiting decision

## 28.25 Registering with the Information Commissioner Office

It was resolved by the full council that the council will register with the ICO.

## 29.25 Defibrillators in Wilcove

### a Review the renewal of 2 x defibrillators (due July 2026)

Renewal of the existing lease was discussed. It was agreed that other options should be explored before a decision is made.

### b Review the responsibility of monthly maintenance checks

Cllr Murray to discuss this with the managers of the Wilcove Community Hall and the Wilcove Inn where the defibrillators are located.

### c Defibrillator training

The council agreed a training event would be good. Clerks to identify potential dates with SWAST.

## 30.25 The Play Inspection Company

It was resolved by the full council accept the invitation to book the playground inspection for 2026.

## 31.25 Code of Conduct training for Councillors

Councillors were reminded of their obligation to attend this training.

## 32.25 Items to Note

Cllr Bulmer attended the network meeting earlier in the week and fed back concerns that Wildanet (internet provider) access in rural areas is being delayed. Cllr Bulmer is investigating this further.

## 33.25 Date of next Parish Council meeting

Thursday 4<sup>th</sup> September, 7pm, Wilcove Community Hall

Cllr R Knott closed the meeting at 8:37pm

## Appendix 1

### Finance 2025/2026

#### a. Payments approved/to be approved

Payments approved May - June 2025	Cheque no	Gross	Vat	Ex vat
L Parsons	300055	£415.00		£415.00
Toni Baker Clerking May 2025	300056	£585.26		£585.26
L Parsons	300057	£120.00		£120.00
David Ralph (DR Grounds) - Grass cutting	300058	£345.00		£345.00
Toni Baker Clerking June 2025	300060	£561.80		£561.80
<b>Total</b>		<b>£2,027.06</b>	<b>£0.00</b>	<b>£2,027.06</b>
Anticipated expenses to be approved		Gross	Vat	Ex vat
Any additional invoices received in June/July/August 2025				
Clerking July & August 2025 subject to invoice				

#### b. Solar Community Benefit Fund

##### Solar Farm Community Benefit Fund as at 18/06/2025

Antony allocation available 18/06/2025	£1,204.35
Wilcove allocation available 18/06/2025	£1,474.75
<b>Total Solar fund available</b>	<b>£2,679.10</b>

Expenditure 2025-2026	Net
<b>Total expenditure 2025/26</b>	<b>£0.00</b>

## c. Asset Register

### ASSET REGISTER as at 18/06/2025

Date	Item	Purchase Value
Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Oct-15	Computer/ Printer/Backup pen drive	£579
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground eq	£2,010
May-16	2 x Noticeboards	£852
Jun-18	Printer	£95
Write off	Printer	-£70
Jun-18	Safety Mirror	£42
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins	£450
Jun-21	Replacement swing seats	£367
Jun-21	Write off swing seats	-£250
Sep-21	Play equipment Antony	£7,031
Dec-21	Dog signs	£4
Mar-22	Wilcove play eq	£5,764.00
Mar-22	Computer /printer	£669
Mar-22	Computer/printer write off	-£674
May-22	Signs	£146
Jul-22	Defibrillators x 2	£2,800
Sep-22	Signage	£11
Sep-23	Mirror damaged	-£42
Sep-23	Mirror replacement	£50
Sep-23	Mirror fitting	£17
Sep-23	Donation of play eq to Antony	£1
Jan-24	Wilcove planters	£246.00
May-24	Noticeboards	£2,032.00
May-24	Write off noticeboard	-£852.00
Oct-24	Noticeboard	£1,016.00
Jan-25	Write off Computer /Printer	-£669.00
Mar-25	Laptop & bag	£344.98
	<b>TOTAL</b>	<b>£48,220</b>

## d. Bank reconciliation report

Date on bank statement	BANK RECONCILIATION 2025/26	CHEQUE	Payments Dr	Receipts Cr	Total funds
	Adjusted bank accounts 31/3/2025				£12,410.87
	<b>Uncleared from 2024/2025</b>				
13/05/2025	Wilcove Community Association - VE day donation	300036	£200.00		
15/04/2025	Antony Village Hall - VE day donation	300037	£200.00		
17/04/2025	CALC - training courses (year end transparency, Minutes & Agendas)	300038	£132.00		
01/04/2025	David Ralph - DR Grounds, grass control	300039	£405.00		
15/05/2025	Peter Bulmer - reimbursement for village hall post box keys	300040	£12.60		
23/04/2025	SLCC - ILCA & Clerk's manual	300042	£216.90		
	<b>Start of 2025/2026</b>				<b>£12,410.87</b>
29/04/2025	L Parsons	300044	£180.00		£12,230.87
	CALC Subscription (cheque cancelled)	300045	£0.00		£12,230.87
10/04/2025	Lynher Valley Partnership - Antony Bus Shelter rent	300046	£25.00		£12,205.87
10/04/2025	Lynher Valley Partnership - Children's play area rent	300047	£35.00		£12,170.87
10/04/2025	Lynher Valley Partnership - Wilcove moorings & foreshore rent	300048	£441.00		£11,729.87
07/04/2025	Precept			£8,750.00	£20,479.87
07/05/2025	David Ralph (DR Grounds) - Grass cutting	300049	£172.50		£20,307.37
29/04/2025	Linda Coles - LJC Bookkeeping Services - Internal Audit	300050	£185.00		£20,122.37
29/04/2025	Toni Baker Clerking April 2025	300051	£522.47		£19,599.90
16/05/2025	David Ralph (DR Grounds) - Grass cutting	300052	£385.00		£19,214.90
30/04/2025	Bank charges (30/04/25)		£6.00		£19,208.90
02/06/2025	Play Inspection Company	300054	£227.88		£18,981.02
03/06/2025	L Parsons	300055	£415.00		£18,566.02
03/06/2025	Toni Baker Clerking May 2025	300056	£585.26	£2.77	£17,983.53
16/06/2025	L Parsons	300057	£120.00		£17,863.53
16/06/2025	David Ralph (DR Grounds) - Grass cutting	300058	£345.00		£17,518.53
31/05/2025	Bank charges (31/05/25)		£6.00		£17,512.53
	CALC Subscription (cheque re-issued)	300059	£325.36	£49.42	£17,236.59
04/06/2025	Transaction stop fee (cancelling original CALC cheque)		£8.00		£17,228.59
	Toni Baker Clerking June 2025	300060	£561.80		£16,666.79

<b>Total</b>	<b>£4,546.27</b>	<b>£8,802.19</b>
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<b>Unity 18/06/2025</b>	<b>Current</b>	<b>£16,490.74</b>
<b>Unity 18/06/2025</b>	<b>Deposit</b>	<b>£1,011.02</b>
<b>Uncleared items</b>		<b>-£887.16</b>

<b>TOTAL FUNDS AVAILABLE 18/06/2025</b>	<b>£16,614.60</b>
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<b>Solar benefit funds available 18/06/2025</b>	<b>£2,679.10</b>
<b>PARISH COUNCIL FUNDS AVAILABLE 18/06/2025</b>	<b>£13,935.50</b>

e. Management report

ANTONY PARISH COUNCIL		
RECEIPTS AND PAYMENTS 2025-26 as 18 <sup>th</sup> June 2025	Budget	Actual
Including Solar Community Benefit Fund	2025/26	2025/26
RECEIPTS	£	£
Brought Forward	£12,411	£12,411
Precept	£17,500	£8,750
Wilcove Moorings	£491	£0
Grants	£0	£0
Ict donation	£0	£0
VAT refund	£500	£0
Solar Benefit fund	£3,083	£0
Donations	£0	£0
Bank Interest	£50	£0
<b>TOTAL RECEIPTS</b>	<b>£21,624</b>	<b>£8,750</b>
PAYMENTS	£	£
VAT	£500	£81
Playground/ noticeboard / Phone box maintenance and repairs	£1,850	£190
Salaries	£7,320	£1,544
Training/ Subscriptions	£1,250	£276
Antony Grass control/plants	£1,600	£903
Wilcove Grass control/plants/waste	£2,500	£715
Hall Rent	£250	£0
Bus shelter rent	£50	£25
Children's Play area rent	£50	£35
Wilcove play area rent and noticeboard rent	£50	£0
Wilcove Moorings	£441	£441
Website / Ict equipment/software	£200	-£44
Chairmans fund	£100	£0
Audit fee	£100	£185
Section 137	£500	£0
Solar benefit fund	£3,083	£0
Misc/ Signs/ Wilcove pump	£750	£0
Noticeboard/ Benches	£0	£0
Village celebrations	£0	£0
Election/ reserves	£2,527	£0
Insurance	£780	£0
Clerking exp	£725	£197
<b>TOTAL PAYMENTS</b>	<b>£24,626</b>	<b>£4,546</b>
<b>Profit/ ( Loss)</b>	<b>-£3,002</b>	<b>£4,204</b>
<b>Carry forward</b>	<b>£9,409</b>	<b>£16,615</b>

Toni Baker - Responsible Financial Officer