

## **Antony Parish Council**

NOTICE is hereby given that a meeting of the Antony Parish Council will be held at  
**Antony Village Hall on Thursday 26<sup>th</sup> June 2025 at 7pm.**

### **AGENDA**

#### **1. Apologies for absence**

#### **2. Public forum**

Members of the public may raise issues, ask members questions relating to Parish Council business ( time allocated 15mins ).

#### **3. Declarations of Interest relating to items on the agenda**

#### **4. County Councillor's report**

#### **5. Approval of minutes for the meeting held on 13<sup>th</sup> May 2025**

#### **6. Matters arising**

To receive an update on the following ongoing items:

- a. Antony play area
- b. Wilcove phone box
- c. Hollong Park noticeboard relocation
- d. Safety work to trees in Antony
- e. Antony bus stop – removal of bus stop opposite Carew Arms
- f. Antony bus stop – vehicles dangerously overtaking bus at bus stop
- g. Dog bags and dispensers
- h. Defibrillator outside the Carew Arms
- i. Planter covering petrol pump in Antony
- j. Wilcove tidal road (between Wilcove Inn and Beach Cottage)

#### **7. Correspondence**

- a. Email - BUPA Foundation Green Community Grants 2025
- b. Email - Cornwall Council Street Trading Policy review

## 8. Finance 2025/2026 (Appendix)

Review the financial reports in Appendix 1:

- a. Payments approved/to be approved
- b. Solar Community benefit fund
- c. Asset Register
- d. Bank reconciliation report
- e. Management report

## 9. Planning Applications 2025/2026 to review

Changes since last meeting noted in bold

Planning Applications	2025/26	Validated	Comments (from Cornwall council)
PA24/02384	Antony house stables	10th April 2024	<b>Approved (23/05/25)</b>
PA24/00004/NDP	Torpoint Neighbourhood Development Plan	29th Jan 2025	Awaiting decision
PA25/02077	Pen Blyth Wolsdon Lane Antony Torpoint	14th April 2025	<b>Approved (02/06/25)</b>
PA25/00313	Homeleigh, Sunwell Lane	12th March 2025	Refused (08/05/25)
PA25/03712	Maryfield House Antony Torpoint Cornwall	30th May 2025	Awaiting decision
PA25/03713	Maryfield House Antony Torpoint Cornwall	30th May 2025	Awaiting decision

- Any additional planning applications received after 16<sup>th</sup> June 2025

## 10. Registering with the Information Commissioner's Office

Resolve to register with the ICO and pay the required fee

## 11. Defibrillators in Wilcove

- a. Review the renewal of 2 x defibrillators (due July 2026)
- b. Review the responsibility of monthly maintenance checks
- c. Defibrillator training

## 12. The Play Inspection Company

To consider the invitation to book the inspection for 2026

## 13. Code of Conduct training for Councillors

To consider the available dates for councillor training

## 14. Items to note

## 15. Date of next meeting

**NOTE – minutes for this meeting will be available on [www.antony-pc.gov.uk](http://www.antony-pc.gov.uk)**

***Toni Baker***

Clerk to Antony Parish Council  
Email: [clerk@antony-pc.gov.uk](mailto:clerk@antony-pc.gov.uk)

## Appendix 1

### Finance 2025/2026

#### a. Payments approved/to be approved

Payments approved May - June 2025	Cheque no	Gross	Vat	Ex vat
L Parsons	300055	£415.00		£415.00
Toni Baker Clerking May 2025	300056	£585.26		£585.26
L Parsons	300057	£120.00		£120.00
David Ralph (DR Grounds) - Grass cutting	300058	£345.00		£345.00
Toni Baker Clerking June 2025	300060	£561.80		£561.80
<b>Total</b>		<b>£2,027.06</b>	<b>£0.00</b>	<b>£2,027.06</b>
Anticipated expenses to be approved		Gross	Vat	Ex vat
Any additional invoices received in June/July/August 2025				
Clerking July & August 2025 subject to invoice				

#### b. Solar Community Benefit Fund

##### Solar Farm Community Benefit Fund as at 18/06/2025

Antony allocation available 18/06/2025	£1,204.35
Wilcove allocation available 18/06/2025	£1,474.75
<b>Total Solar fund available</b>	<b>£2,679.10</b>

Expenditure 2025-2026	Net
<b>Total expenditure 2025/26</b>	<b>£0.00</b>

## c. Asset Register

### ASSET REGISTER as at 18/06/2025

Date	Item	Purchase Value
Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Oct-15	Computer/ Printer/Backup pen drive	£579
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground eq	£2,010
May-16	2 x Noticeboards	£852
Jun-18	Printer	£95
Write off	Printer	-£70
Jun-18	Safety Mirror	£42
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins	£450
Jun-21	Replacement swing seats	£367
Jun-21	Write off swing seats	-£250
Sep-21	Play equipment Antony	£7,031
Dec-21	Dog signs	£4
Mar-22	Wilcove play eq	£5,764.00
Mar-22	Computer /printer	£669
Mar-22	Computer/printer write off	-£674
May-22	Signs	£146
Jul-22	Defibrillators x 2	£2,800
Sep-22	Signage	£11
Sep-23	Mirror damaged	-£42
Sep-23	Mirror replacement	£50
Sep-23	Mirror fitting	£17
Sep-23	Donation of play eq to Antony	£1
Jan-24	Wilcove planters	£246.00
May-24	Noticeboards	£2,032.00
May-24	Write off noticeboard	-£852.00
Oct-24	Noticeboard	£1,016.00
Jan-25	Write off Computer /Printer	-£669.00
Mar-25	Laptop & bag	£344.98
	<b>TOTAL</b>	<b>£48,220</b>

## d. Bank reconciliation report

Date on bank statement	BANK RECONCILIATION 2025/26	CHEQUE	Payments Dr	Receipts Cr	Total funds
	Adjusted bank accounts 31/3/2025				£12,410.87
	<b>Uncleared from 2024/2025</b>				
13/05/2025	Wilcove Community Association - VE day donation	300036	£200.00		
15/04/2025	Antony Village Hall - VE day donation	300037	£200.00		
17/04/2025	CALC - training courses (year end transparency, Minutes & Agendas)	300038	£132.00		
01/04/2025	David Ralph - DR Grounds, grass control	300039	£405.00		
15/05/2025	Peter Bulmer - reimbursement for village hall post box keys	300040	£12.60		
23/04/2025	SLCC - ILCA & Clerk's manual	300042	£216.90		
	<b>Start of 2025/2026</b>				<b>£12,410.87</b>
29/04/2025	L Parsons	300044	£180.00		£12,230.87
	CALC Subscription (cheque cancelled)	300045	£0.00		£12,230.87
10/04/2025	Lynher Valley Partnership - Antony Bus Shelter rent	300046	£25.00		£12,205.87
10/04/2025	Lynher Valley Partnership - Children's play area rent	300047	£35.00		£12,170.87
10/04/2025	Lynher Valley Partnership - Wilcove moorings & foreshore rent	300048	£441.00		£11,729.87
07/04/2025	Precept			£8,750.00	£20,479.87
07/05/2025	David Ralph (DR Grounds) - Grass cutting	300049	£172.50		£20,307.37
29/04/2025	Linda Coles - LJC Bookkeeping Services - Internal Audit	300050	£185.00		£20,122.37
29/04/2025	Toni Baker Clerking April 2025	300051	£522.47		£19,599.90
16/05/2025	David Ralph (DR Grounds) - Grass cutting	300052	£385.00		£19,214.90
30/04/2025	Bank charges (30/04/25)		£6.00		£19,208.90
02/06/2025	Play Inspection Company	300054	£227.88		£18,981.02
03/06/2025	L Parsons	300055	£415.00		£18,566.02
03/06/2025	Toni Baker Clerking May 2025	300056	£585.26	£2.77	£17,983.53
16/06/2025	L Parsons	300057	£120.00		£17,863.53
16/06/2025	David Ralph (DR Grounds) - Grass cutting	300058	£345.00		£17,518.53
31/05/2025	Bank charges (31/05/25)		£6.00		£17,512.53
	CALC Subscription (cheque re-issued)	300059	£325.36	£49.42	£17,236.59
04/06/2025	Transaction stop fee (cancelling original CALC cheque)		£8.00		£17,228.59
	Toni Baker Clerking June 2025	300060	£561.80		£16,666.79

**Total**

**£4,546.27    £8,802.19**

**Unity 18/06/2025**

**Current**

**£16,490.74**

**Unity 18/06/2025**

**Deposit**

**£1,011.02**

**Uncleared items**

**-£887.16**

**TOTAL FUNDS AVAILABLE 18/06/2025**

**£16,614.60**

**Solar benefit funds available 18/06/2025**

**£2,679.10**

**PARISH COUNCIL FUNDS AVAILABLE 18/06/2025**

**£13,935.50**

e. Management report

ANTONY PARISH COUNCIL		
RECEIPTS AND PAYMENTS 2025-26 as 18 <sup>th</sup> June 2025	Budget	Actual
Including Solar Community Benefit Fund	2025/26	2025/26
RECEIPTS	£	£
Brought Forward	£12,411	£12,411
Precept	£17,500	£8,750
Wilcove Moorings	£491	£0
Grants	£0	£0
Ict donation	£0	£0
VAT refund	£500	£0
Solar Benefit fund	£3,083	£0
Donations	£0	£0
Bank Interest	£50	£0
<b>TOTAL RECEIPTS</b>	<b>£21,624</b>	<b>£8,750</b>
PAYMENTS	£	£
VAT	£500	£81
Playground/ noticeboard / Phone box maintenance and repairs	£1,850	£190
Salaries	£7,320	£1,544
Training/ Subscriptions	£1,250	£276
Antony Grass control/plants	£1,600	£903
Wilcove Grass control/plants/waste	£2,500	£715
Hall Rent	£250	£0
Bus shelter rent	£50	£25
Children's Play area rent	£50	£35
Wilcove play area rent and noticeboard rent	£50	£0
Wilcove Moorings	£441	£441
Website / Ict equipment/software	£200	-£44
Chairmans fund	£100	£0
Audit fee	£100	£185
Section 137	£500	£0
Solar benefit fund	£3,083	£0
Misc/ Signs/ Wilcove pump	£750	£0
Noticeboard/ Benches	£0	£0
Village celebrations	£0	£0
Election/ reserves	£2,527	£0
Insurance	£780	£0
Clerking exp	£725	£197
<b>TOTAL PAYMENTS</b>	<b>£24,626</b>	<b>£4,546</b>
<b>Profit/ ( Loss)</b>	<b>-£3,002</b>	<b>£4,204</b>
<b>Carry forward</b>	<b>£9,409</b>	<b>£16,615</b>

Toni Baker - Responsible Financial Officer